

# SEWERAGE COMMISSION – OROVILLE REGION



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## BOARD OF DIRECTORS MEETING AGENDA

**Regular Board Meeting  
May 23, 2023 – 5:00 p.m.  
SC-OR Boardroom  
2880 South 5<sup>th</sup> Avenue,  
Oroville, CA 95965**

**Board of Directors:**

- Brad Taggart, TWSD,**
- Bruce Wristen, TWSD, Vice-Chair**
- David Pittman, City of Oroville**
- Scott Thomson, City of Oroville**
- Angie Mastelotto, LOAPUD, Chairwoman**
- Rich Salvucci, LOAPUD**

**SC-OR Staff:**

- Glen Sturdevant, Manager/Superintendent**
- Mikah Salsi, Plant Supervisor**
- Ryan Jones, General Counsel**

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*Materials related to an item on this Agenda submitted to the Sewerage Commission Oroville Region after distribution of the agenda packet are available for public inspection in the SC-OR office at 2880 S. 5<sup>th</sup> Ave., Oroville, CA 95965 during our normal business hours of 7:30am to 4:00pm.*

*Posted: May 19, 2023*

**AGENDA**  
**REGULAR MEETING OF**  
**SEWERAGE COMMISSION – OROVILLE REGION**  
**MAY 23, 2023**

**1. Call to Order ❖**

**2. Roll Call ❖**

**3. Salute to Flag ❖**

**4. Acknowledgement of Visitors ❖**

Individuals will be given the opportunity to address the Board on matters not scheduled on the agenda. No action will be taken on these matters. Comments on items scheduled on the agenda may be made as the Board considers them. Visitors' comments may be limited to five minutes (Government Code Sec. 54954.3).

**5. Board Meeting Minutes ❖**

The Board will review the minutes and consider their approval for the special meeting of April 26, 2023.

**6. Employee Safety Meeting Minutes ❖**

The Board will review the minutes and consider their approval for the employee safety meeting of May 16, 2023. Action Requested.

**7. Authorization of Warrants ❖**

The Board will review the warrants and take action to approve their payment for the period ending May 23, 2023.

**8. Fiscal Reports ❖**

The Board will review the fiscal reports for April 2023.

**9. Closed Session ❖**

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:** Pursuant to Gov. Code 54956.9(d)(2), the Board will consult with legal counsel on possible litigation: One case involving sewerage fees claim from K&M Butte Developers, LLC related to the Olive Ranch and Table Mountain Apartments projects.

**10. Update to Policy 3120 – Authorized Signatories for Funds ❖**

Board will consider amending policy 3120, authorizing withdrawals by general checks up to \$10,000, and two signatures required by general checks in excess of \$10,000. Action requested.

**11. Amendment to the Contract with Coleman Engineering for Additional Services During the Construction of the Primary Influent Pump Station No. 2 ❖**

Coleman Engineering has submitted an *Authorization for Additional Services* for continued engineering services during construction of the Primary Influent Pump Station. The original contract was based upon a construction completion date of August 2022, but due to electrical equipment supply chain issues and delivery delays, the completion date is now anticipated for August 31, 2023. The increase is for amount not to exceed \$65,000. Action requested.

**12. Amendment to Subrecipient Agreement Between the County of Butte and Sewerage Commission–Oroville Region for a Primary Influent Pump Station❖**

This amendment is to extend the subrecipient agreement between the County of Butte and SC-OR funded by the Prop 1, Round 1 IRWM grant, so the County can reimburse us for the remainder of the grant funds. Action requested.

**13. Review and Evaluation of SC-OR Policy No. 7400 (Establishing Septage Processing Charge Reserve in Unrestricted Account and Yearly Review as a Part of Sewer Service Charge) ❖**

SC-OR staff is in the process of determining an increase in the septage receiving fee. The cost of processing and treating the septage has increased dramatically since the last time the fee was adjusted. In addition to treatment cost there are also major capital improvements and repairs that need to be done to the septage receiving. We will invite our licensed pumpers to the next meeting which is June 27, at 5:00 P.M. so that we may hear their input on our operation and give them a chance to weigh in on the future rate increase. Discussion Only.

**14. Attorney’s Report (All items may be subject to Board action) ❖**

**15. Manager’s Report (All items may be subject to Board action) ❖**

**16. Visitor’s Comments ❖**

**17. Commissioner and Staff Comments ❖**

**18. Adjournment ❖**

The Chairwoman will adjourn the meeting to the next regular Board meeting to be held on June 27, 2023 at 5:00 p.m.