

SEWERAGE COMMISSION – OROVILLE REGION



BOARD OF DIRECTORS MEETING AGENDA

Regular Board Meeting
June 27, 2023 – 5:00 p.m.
SC-OR Boardroom
2880 South 5th Avenue,
Oroville, CA 95965

Board of Directors:

- Brad Taggart, TWSD,**
- Bruce Wristen, TWSD, Vice-Chair**
- David Pittman, City of Oroville**
- Scott Thomson, City of Oroville**
- Angie Mastelotto, LOAPUD, Chairwoman**
- Rich Salvucci, LOAPUD**

SC-OR Staff:

- Glen Sturdevant, Manager/Superintendent**
- Mikah Salsi, Plant Supervisor**
- Ryan Jones, General Counsel**

Materials related to an item on this Agenda submitted to the Sewerage Commission Oroville Region after distribution of the agenda packet are available for public inspection in the SC-OR office at 2880 S. 5th Ave., Oroville, CA 95965 during our normal business hours of 7:30am to 4:00pm.

Posted: June 23, 2023

AGENDA
REGULAR MEETING OF
SEWERAGE COMMISSION – OROVILLE REGION
JUNE 27, 2023

1. Call to Order ❖

2. Roll Call ❖

3. Salute to Flag ❖

4. Acknowledgement of Visitors ❖

Individuals will be given the opportunity to address the Board on matters not scheduled on the agenda. No action will be taken on these matters. Comments on items scheduled on the agenda may be made as the Board considers them. Visitors' comments may be limited to five minutes (Government Code Sec. 54954.3).

5. Board Meeting Minutes ❖

The Board will review the minutes and consider their approval for the regular meeting of May 23, 2023.

6. Employee Safety Meeting Minutes ❖

The Board will review the minutes and consider the approval of the employee safety meeting of June 2, 2023.

7. Authorization of Warrants ❖

The Board will review the warrants and take action to approve their payment for the period ending June 27, 2023.

8. Fiscal Reports ❖

The Board will review the fiscal reports for May 2023.

9. Election of Officers ❖

The Board will elect a new Chair and Vice-Chair for fiscal year 2023/2024.

(CONTINUED)

10. **Appreciation of Service Award** ❖

The Chairwoman will present an award of appreciation to outgoing Commissioner Bruce Wristen.

11. **Review and Evaluation of SC-OR Resolution 04-23 and Policy No. 7400 (Establishing Septage Processing Charge Reserve in Unrestricted Account and Yearly Review as a Part of Sewer Service Charge)** ❖

The board will consider the adoption of Resolution 04-23 and Policy No. 7400, Establishing Septage Processing Charge Reserve in Unrestricted Account and Yearly Review as a Part of Sewer Service Charge. SC-OR staff calculated the cost of treating septic to determine the appropriate increase to the septage receiving fee. The cost of processing and treating the septage has increased dramatically since the last time the fee was adjusted. We are asking the rate be adjusted from \$71.52/1000 gal or \$83.55/1000 gal (depending on location within district) to a single rate of \$192.41/1000 gallon. Action requested.

12. **Closed Session** ❖

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:
Pursuant to Gov. Code 54956.9(d)(2), the Board will consult with legal counsel on possible litigation: One case involving sewerage fees claim from K&M Butte Developers, LLC related to the Olive Ranch and Table Mountain Apartments projects.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER
Pursuant to Gov. Code 54957.6(b), the Board will meet with Manager Sturdevant and General Counsel regarding the evaluation of performance related to the following position: Manager. Action Requested.

13. **Amendment to Board Policy No. 3110 – Expense Authorization**

The Board will consider amending policy 3110, to change the authorized amount to be spent by the manager in an emergency situation without prior board approval. Direction or action requested.

14. **CalPERS Contribution** ❖

The Manager will present the option to prepay our 2023/2024 CalPERS Unfunded Accrued Liability in a lump sum payment of \$200,722.00 to save the Commission \$6,712.00, or 3.4%. Action requested.

(CONTINUED)

15. New 4/10 Schedule for Operations Personnel

The Board will hear the request to alter the operations personnel work schedule from a 5/8 schedule to a 4/10 schedule, and consider its adoption. There are also 8 policy changes that will be affected by the proposed schedule change that will need to be adjusted if adopted. We have included those in the packet for the board to review. The policies that need to be adjusted are 2100, 2200, 2320, 2330, 2700, 2711, 2712 and 2715. This will be for a one-year trial, after which staff will report back to the board with any issues or changes before fully implementing the schedule. Action Requested.

16. Rate Study Performed by Bartle Wells Associates

The Board will discuss the rate study performed by Bartle Wells Associates and will consider its adoption. Action Requested.

17. Attorney's Report (All items may be subject to Board action) ❖

18. Manager's Report (All items may be subject to Board action) ❖

19. Visitor's Comments ❖

20. Commissioner and Staff Comments ❖

21. Adjournment ❖

The Chairwoman will adjourn the meeting until the next regular Board meeting to be held on July 25, 2023 at 5:00 p.m.