

# **MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION**

(Held at the Commission office on January 28, 2025 at 5:00 p.m.)

## **1. Call to Order ❖**

Chairman Pittman called the meeting to order at 5:00 p.m.

## **2. Roll Call ❖**

Commissioners present were Commissioners Salvucci from the Lake Oroville Area Public Utility District, Pittman and Goodson from the City of Oroville, and Koch from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant and Plant Supervisor Mikah Salsi. Commissioners Clark and Mastelotto were absent. Attorney Ryan Jones, as well as Scott Drexel from Jones Mayer, and Lori Adams from Adams Ashby Group attended via Zoom.

## **3. Salute to the Flag ❖**

Manager Sturdevant led the commissioners and staff in the salute to the flag.

## **4. Acknowledgment of Visitors ❖**

None

## **5. Acknowledgment and Welcome of New Commissioner ❖**

The Chairman welcomed new commissioner Goodson to the SC-OR Board representing the City of Oroville.

## **6. Board Meeting Minutes of the Regular Meeting held on December 17, 2024 ❖**

Upon motion by Commissioner Koch to approve the minutes of the meeting, and second by Commissioner Salvucci, the minutes of the December 17, 2024 regular meeting were unanimously approved.

## **7. Authorization of Warrants ❖**

Commissioner Salvucci met with Manager Sturdevant and reviewed the warrants earlier, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Koch. Warrants 30140-30204 in the total amount of \$325,771.03 from December 18, 2024 to January 28, 2025, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

## **8. Fiscal Reports ❖**

Manager Sturdevant stated the fiscal reports for December 2024 were in the packets for review. There were no questions expressed and nothing further to report.

## **9. Construction Management Contract Award ❖**

Manager Sturdevant reported he had negotiated with Sanbell, and presented their proposed contract for construction management on the Phase 1 Upgrade Project for an amount \$997,000.00, along with a 10% contingency of \$99,700.00, for a total amount not to exceed \$1,096,700.00.

A motion was made by Commissioner Salvucci to approve the contract with Sanbell for Construction Management in an amount not to exceed \$1,096,700.00. The motion was seconded by Commissioner Koch, and passed by the following vote: Pittman – Yes, Koch – Yes, Salvucci – Yes.

## **10. Plant Upgrade Phase I Bid Award ❖**

Manager Sturdevant stated that we had the bid opening, and Myers & Son's bid was the lowest bidder of those that met the bid criteria. He showed a PowerPoint slide of how much money SC-OR will have committed after this deal, which is \$12,104,855.70.

A motion was made by Commissioner Salvucci to approve the contract with Myers & Son's for Phase I of the Plant Upgrade Project for \$16,752,517.00, plus a 10% contingency of \$1,675,351.70, for a total amount not to exceed \$18,427,768.70. The motion was seconded by Commissioner Koch, and passed by the following vote: Pittman – Yes, Koch – Yes, Salvucci – Yes.

## **11. Closed Session Policy ❖**

Manager Sturdevant explained that he was asked to create a policy to allow certain information discussed in our closed sessions to be shared with JPA boards by their SC-OR representatives. Attorney Jones explained the policy, which would allow the board to authorize certain items from closed session to be reported to the entity's boards in their own closed session. The policy will be brought to a future meeting for consideration for adoption.

## **12. Attorney's Report ❖**

Attorney Jones had nothing more to report beyond what was already reported.

## **13. Manager's Report ❖**

Manager Sturdevant reported that there were no operational issues this past month.

We pulled and delivered our quarterly samples to the lab for testing.

He reported on the Highway 162 Bridge Inspection, and said that we have a study being done on the process to add the Golden Feather Mobile Home Park to TWSD's and SC-OR's system, and we would like to include the bridge inspection and the condition of the force main into the planning phase of that study. Once we know if that can work, we will bring this item back to a future meeting with a recommendation.

He reported on meetings held with solar companies and PG&E regarding adding a solar field. He will report at the February meeting the recommended approach to how we can lower our electrical costs at SC-OR. Chairman Pittman cautioned staff on the batteries used in solar and the fire issues associated with them.

Manager Sturdevant reported that SC-OR was awarded a cyber security grant in the amount of \$78,807.00 from CAL-OES. We will be purchasing a new server and CPU stations with this grant money, as we will be required to obtain a new server in order to keep the operations and confidential information separate in the upgrade.

#### **14. Visitor Comments ❖**

None

#### **15. Commissioner and Staff Comments ❖**

Chairman Pittman reported that there was a ribbon cutting for the new Lincoln Project., there will be a second housing project opening.

Commissioner Koch welcomed Janet Goodson back to the SC-OR board.

Commissioner Salvucci stated that the well is completed at the River Ranch subdivision, to serve 120 new homes.

#### **16. Adjournment ❖**

There being no further business, the meeting was adjourned at 5:36 p.m. to the regular meeting scheduled for March 25, 2025 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK