

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on September 25, 2019 at 5:00 p.m.)

1. Call to Order ❖

Chairman Fairbanks called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Fairbanks and Kiely from the Lake Oroville Area Public Utility District, Pittman and Reynolds from the City of Oroville, and Hatley and Latulippe from the Thermalito Water and Sewer District.

3. Salute to the Flag ❖

Vice-Chair Hatley led Commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Board Meeting Minutes of the Regular Meeting held on August 28, 2019❖

Upon motion by Vice-Chair Hatley to approve the minutes of the meetings, and second by Commissioner Reynolds, the minutes of the August 28, 2019 regular meeting were unanimously approved.

6. Employee Safety Meeting of September 17, 2019❖

Upon Motion by Commissioner Reynolds to approve the employee safety meeting minutes of September 17, 2019, and second by Commissioner Kiely, the minutes were unanimously approved.

7. Authorization of Warrants ❖

Commissioner Latulippe met with Manager Koch and checked the warrants earlier, and having found everything to be in order made a motion for their approval. The motion was seconded by Vice-Chair Hatley. Warrants 25706-25750 in the total amount of \$145,175.65 from August 29, 2019 to September 25, 2019, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

8. Fiscal Reports ❖

Manager Koch stated the fiscal reports for July and August were in the packets for review. There were no questions and nothing further to report.

9. Possible Date Changes for November and December Meetings ❖

Manager Koch said that the board meeting in November falls on the day before Thanksgiving, and can be moved to November 20th at 5:00 p.m. The December meeting falls on Christmas, but can be moved to the 18th at 11:00 a.m. and will be followed with the Christmas luncheon. These new dates and times were agreed upon by consensus.

10. Hourly Wage Schedule (Appendix II) ❖

Manager Koch reported that by policy we apply the cost of living from August to the wage schedule, which was an increase of 1.7%. CalPERS requires that the hourly wage schedule be approved by the Board annually.

A motion was made by Vice-Chair Hatley to approve the updated wage schedule by 1.7%; the motion was seconded by Commissioner Latulippe, and passed by the following vote: Reynolds – Yes, Hatley – Yes, Fairbanks – Yes.

11. Resolution 05-19 (Setting the Regional Facility Charge) ❖

Manager Koch said this Resolution has been discussed several times, and is again presented with no change to the Regional Facility Charge. Commissioner Kiely expressed that the LOAPUD board was disappointed that it was not being reduced, but would go along with the consensus of the board.

A motion was made by Vice-Chair Hatley to adopt Resolution 05-19, Setting the Regional Facility Charge. The motion was seconded by Commissioner Latulippe, and passed by the following vote: Reynolds – Yes, Hatley – Yes, Fairbanks – Yes.

12. Resolution 09-19 (Health Reimbursement Arrangement) ❖

Manager Koch said this is a five-year update on our Health Reimbursement Arrangement. He does not see a need for any changes to the arrangement.

A motion was made by Commissioner Reynolds to adopt Resolution 09-19, Health Reimbursement Arrangement; the motion was seconded by Vice-Chair Hatley, and passed by the following vote: Reynolds – Yes, Hatley – Yes, Fairbanks – Yes.

13. Purchase of New Server Hardware and Software ❖

Manager Koch stated that our current server is outdated and no longer supported by Windows. New server and software will increase the stability and security of the equipment. It will be in a new rack, and the racking system will support the new computer system that will come with the plant modifications. The cost will be just over \$9,700.00 for the new server and software, and he is asking for an amount not to exceed \$10,000. Vice-Chair Hatley asked if this item had been budgeted for, to which Manager Koch responded that it had not been because we did not know at the time of budget preparation that it would be needed. Commissioner Pittman asked if we had off-site storage for our data, to which Manager Koch replied it is backed up on and off site. Commissioner Kiely asked if there was a particular reason Stratti was selected to provide this upgrade; Manager Koch stated that we have worked with Stratti for 14 years and have had no problems with them.

A motion was made by Vice-Chair Hatley to approve the purchase of new hardware and software in an amount not to exceed \$10,000. The motion was seconded by Commissioner Reynolds, and passed by the following vote: Reynolds – Yes, Hatley – Yes, Fairbanks – Yes.

14. Influent Pump Station Funding ❖

Manager Koch stated that the Integrated Regional Water Management (IRWM) Program is a funding mechanism through the Department of Water Resources. We have been working on funding the Primary Pump Station for many years. We have the final design and have been pushing to get into the IRWM program. There was a meeting on September 13th, at which we gave a presentation on the need for the pump station. The Project has been accepted, and as long as we continue with the application process and do what they require our Project should be funded. We do not yet know if it will be partially or fully funded, but they have never seen a project that was not fully funded. The downside is we don't know when they would fund the projects, but they estimate around a year from now they will award the funding. It is a \$3.5 million grant; do we want to wait for this funding or move forward with the bid process?

A motion was made by Vice-Chair Hatley to pursue the funding with IRWM, seconded by Commissioner Reynolds, and passed by the following vote: Reynolds – Yes, Hatley – Yes, Fairbanks – Yes.

REPORTS

15. Attorney's Report ❖

Attorney Vance reported that there are no claims or litigation against the plant, and everything is going well.

16. Manager's Report ❖

Manager Koch said we are in the process of hauling our sludge to Neal Road, and should be done by Friday.

He had a meeting with the City on September 23rd regarding EDU's, I&I and future development. The City is putting together plans to reduce their I&I.

17. T.W.S.D. Commissioner Report ❖

T.W.S.D.: Commissioner Hatley spoke with Councilman Hatley regarding SC-OR issues. He met with Manager Boucher from TWSD and discussed SC-OR business. He reviewed the SC-OR meeting minutes, and read the SC-OR report at the TWSD meeting. He reviewed the agenda and is now attending the meeting.

18. City of Oroville Commissioner Report ❖

City: Commissioners Pittman and Reynolds reported that there were many meetings attended where SC-OR was part of the discussion. They reported that a program is being dedicated by the City to work on the I&I issues. It was also reported that the Hope Center is relocating to S. 5th Ave.; the City is working with them on this, and will bring it to SC-OR in the future.

19. L.O.A.P.U.D. Commissioner Report ❖

L.O.A.P.U.D.: Commissioner Fairbanks said the President of LOAPUD meets with the Vice-President and Manager separate from the board meeting each month to go over the agenda, including anything relating to SC-OR. He met with the LOAPUD engineer regarding EDU's and the impact of the I&I and peak flows, along with the Feather Falls Casino project where they are relocated the sewer to accommodate the service station expansion. The SC-OR report was discussed at the regular meeting. He reported that the project on Lincoln at Ophir is still alive, and will be brought to SC-OR in the future. I&I was discussed at their meeting, and they are also developing a program to address this, and will bring a report to the SC-OR board once their program is developed.

20. Visitor Comments ❖

None

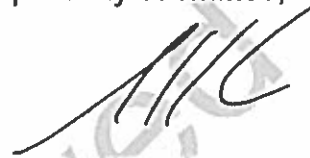
21. Commissioner and Staff Comments ❖

Commissioner Kiely stated that he does not see a reason for giving reports to justify Commissioner fees. Attorney Vance explained the legislation on reporting.

22. Adjournment ❖

There being no further business, the meeting was adjourned at 5:55 p.m. to the regular meeting scheduled on October 23, 2019 at 5:00 p.m.

Respectfully submitted,



SCOTT J. KOCH, CLERK

Approved