

Manager's Report

To the SC-OR Commissioners by Glen Sturdevant
on September 19, 2024

Operations & Maintenance

There were no major operational issues to report this month. Staff is wrapping up "Sludge Season"; we are about to begin hauling our dry biosolids to the Neal Road Landfill for disposal.

Closed Session

We will enter closed session so the board can discuss my annual self-review.

Hourly Wage Scale Cost-of-Living Adjustment

By policy, SC-OR staff receives an annual cost-of-living adjustment based upon the CPI (Consumer Price Index) on August 31st. We use the all-urban areas CPI, and it was 2.5% for August. We are asking the board to adopt the new wage scale as required by CalPERS.

Moving the November and December Regular Meetings

In order to avoid holiday conflicts, we need to change the November and December meeting dates. We are asking the board to approve the new meeting dates of November 19, 2024 at 5:00 pm and December 17th, 2024 at 11:00 am (followed by Christmas luncheon).

Resolution 08-24 (Fixing the Regional Facility Charge) and policy 7260 update

This is an annual review and update to the resolution and policy 7260 for fixing the Regional Facility Charge (RFC). Staff recommends the RFC remains unchanged.

Solar Expansion

I believe now is the time to look at expanding our solar field. I am gathering proposals, but want to confirm this is the direction of the board.

City of Oroville

We held a JPA meeting to discuss our meetings with LAFCO regarding their concerns of inefficiency.

TWSD

We held a JPA meeting to discuss our meetings with LAFCO regarding their concerns of inefficiency. Met with TWSD manager and Engineer to discuss RCPS design.

LOAPUD

We held a JPA meeting to discuss our meetings with LAFCO regarding their concerns of inefficiency. Working with LOAPUD manager on some developments happening in LOAPUD.

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on August 27, 2024 at 5:00 p.m.)

1. Call to Order ❖

Chairman Pittman called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Mastelotto and Salvucci from the Lake Oroville Area Public Utility District, Pittman and Thomson from the City of Oroville, Clark and Koch from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi; Attorney Ryan Jones attended by Zoom.

3. Salute to the Flag ❖

Commissioner Thomson led the commissioners, staff and visitor in the salute to the flag.

4. Acknowledgment of Visitors ❖

Oroville City Administrator Brian Ring and Oroville City Public Works Director Fred Mayo were in attendance.

5. Board Meeting Minutes of the Regular Meeting held on July 23, 2024❖

Upon motion by Vice-Chair Mastelotto to approve the minutes of the meeting, and seconded by Commissioner Salvucci, the minutes of the July 23, 2024 regular meeting were unanimously approved.

6. Authorization of Warrants ❖

Commissioner Thomson met with Manager Sturdevant and reviewed the warrants earlier, and having found everything to be in order made a motion for their approval. The motion was seconded by Vice-Chair Mastelotto. Warrants 29107-29179 in the total amount of \$1,671,157.93, including employee paychecks, commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

7. Fiscal Reports ❖

Manager Sturdevant stated there were no fiscal reports this month due to our ongoing audit. We should have both July and August at next months' regular meeting.

8. Closed Session ❖

The meeting adjourned to closed session at 5:03pm, and reconvened at 5:19pm. No action was taken; information was received.

9. Discussion on Municipal Service Report (MSR) and Grand Jury Report Regarding Sewer consolidation ❖

Manager Sturdevant introduced these items and opened the floor for discussion and direction on how to proceed. He also reported that he and Supervisor Salsi met with Steve Lucas from LAFCO earlier today, and his version of what could take place was far different than what the county supervisor's version is. Steve said that consolidation is *an* option. Manager Sturdevant suggested that if there are some inefficiencies that need to be corrected, and if the JPA can correct those without consolidation, then we should pursue that angle on a JPA level. He will have a monthly meeting with the JPA managers to flush out what these perceived inefficiencies are, and see if we can collectively fix them amongst ourselves. He believes some of the issues are streamlining policies, specs and standards (i.e. the FOG program, etc.).

Commissioner Koch stated that first off LAFCO needs to update the information on the MRS; there are inaccuracies in it. Secondly, LAFCO has to initiate any studies, and as a commissioner of SC-OR he would not agree to spend any money on studies. If they want studies done, they can pay for them. Manager Sturdevant said that Steve Lucas explained the process saying one of the JPA agencies, or the county, would have to draft a resolution stating they want to consolidate. Steve's opinion was that the county would not be motivated to do that. LAFCO could build up enough public sentiment to force it to a public vote in the three agency districts, but the vote would have to pass in all three districts. If it didn't pass in one district then it is dead.

Chairman Pittman said that bigger government is never a better thing. There would have to be subcommittees in districts, as one agency could not get to decide everything for every area. There are such different systems in each area: In Thermalito, homeowners own the service line to the property line; in the City of Oroville, the homeowners own the service line to the main in the street. If we try to make all policies the same amongst all agencies, we are talking millions of dollars in changes. These would be very difficult and expensive differences to work out in a consolidation.

It is Manager Sturdevant's opinion that the JPA managers sit down with LAFCO, hear what they believe are our inefficiencies and problems, and then see how we can address and fix them ourselves. He also agrees that the costs for studies should be borne by LAFCO, not SC-OR or the JPA agencies. Commissioner Koch said that Manager Sturdevant has the correct idea, LAFCO doesn't know what pipelines have been replaced or repaired, what maintenance is done, what equipment each entity has, etc.

Manager Sturdevant also expressed displeasure with the statement that the grand jury had talked to the JPA member entities, when they, in fact, did not speak to any of the member entities.

City Administrator Brian Ring stated that the grand jury report is full of misinformation and clearly not accurate, and that is cause for concern. He said that the member entities get along and work together well, and doesn't see why we can't work through any issues and become more efficient.

Direction from the Commission was to move forward with monthly JPA meetings to identify any inefficiencies to work through, and will report to the board what the JPA agencies are doing to correct those issues.

10. Review and Adoption of Conflict-of-Interest, SC-OR Policy No. 1100 ❖

Manager Sturdevant reported that every couple of years we are required to review and adopt the SC-OR Conflict-of-Interest policy. Attorney Jones reviewed it and had no issues with it, so we have brought it for consideration of adoption.

A motion was made by Commissioner Thomson to adopt SC-OR Policy No. 1100, Conflict-of-Interest, which was seconded by Vice-Chair Mastelotto, and passed by unanimous consensus.

11. New Job Description ❖

Manager Sturdevant would like to create a new job position entitled "Office Supervisor", which is consistent with other position titles at SC-OR. His plan is to try to hire someone with all these requirements, or at least have it as a carrot to improve upon their skills to advance into this position in time. He included the pay scale he would like to adopt for this position, with the 4th step of the Administrative Assistant position being the 1st step of the Office Supervisor position.

A motion was made by Commissioner Koch to adopt the new job description for Office Supervisor. The motion was seconded by Commissioner Salvucci, and passed by unanimous consensus.

12. Resolution 05-24 – Employer Provided Medical Benefits ❖

Commissioner Koch recused himself from this item, as he is covered by these insurance plans through SC-OR. Manager Sturdevant said that SC-OR has piggybacked on the City's medical, dental, vision and life insurance policies, but the City is changing insurance carriers. Their police may stay with Blue Shield, and if they opt to stay then we can continue to piggyback with them. We are waiting to hear what their decision is. We would like to keep the same plan we have, and the broker has informed us that we can remain on the plan without the city. We are not sure about the dental, vision and life insurance, and will have to research policies if the City police move to another carrier.

A motion was made by Commissioner Salvucci to adopt Resolution 05-24, Employer Provided Medical Benefits, to allow SC-OR to stay on the Blue Shield Silver PPO apart from the city. The motion was seconded by Commissioner Clark, and passed by unanimous consensus.

13. Resolution 06-24 – Amending Signature Authorizations ❖

Manager Sturdevant said that when the Commission raised the manager's spending limit to \$10,000 without authorization, we thought we had amended all of the policies and resolutions affected by that change, but we missed this resolution. We are updating this resolution, item #2, to reflect the change to \$10,000.

A motion was made by Commissioner Salvucci to adopt Resolution 06-24 Amending Signature Authorizations. The motion was seconded by Commissioner Clark, and passed by unanimous consensus.

14. Resolution 07-24 – Establish Accounts with Golden Valley Bank and Close Account with Bank of America ❖

Commissioner Thomson recused himself from this item since his wife works for Golden Valley Bank. Manager Sturdevant reported in March that we discovered fraud on our Bank of America (BoFA) checking account. At that time BoFA told us we needed to close that checking account and establish a new account to stop the fraud, which we did. It cost us around \$1,500 to purchase new checks. We again found fraud on our new account, and BoFA once again told us to close the account. We told them it obviously did not stop the fraud by closing and opening a new account, so we would not be doing that. David Goyer, manager of LOAPUD, mentioned that LOAPUD recently switched to Golden Valley Bank and they have been amazing, and we should talk with them. Manager Sturdevant and Admin. Asst. Pittman met with Crystal Ward, who showed us around the bank and told us about "Positive Pay", which is a fraud prevention system where any check we write we notify the bank of, so any check we did not write that someone tries to pass will not be funded and immediately flagged. BoFA has this system also, but never informed us of it until we mentioned we might leave them. Golden Valley is very business customer oriented, and we will have a specific person assigned as our customer representative that we can call for any needs.

A motion was made by Commissioner Salvucci to authorize the Treasurer/Fiscal Officer to Establish Accounts with Golden Valley Bank and Close Account at Bank of America. The motion was seconded by Vice-Chair Mastelotto, and passed by unanimous consensus.

15. Contract for East Interceptor Replacement Project ❖

Manager Sturdevant said we have been working on this project for a while, but it has changed since the costs escalated. Originally, the project was going to be a slip lining project, but after receiving quotes for the slip lining, the cost was going to be double over just digging up and replacing the pipe. We will replace the pipe with a 24-inch SDR 35 plastic pipe for which we've received three proposals. After adding a 10% contingency to the first two bids, Gateway Pacific Contractors, Inc. came in at \$1,136,000 and could start next month; MJ Shelton General Eng, Inc is \$1,379,000, but cannot start until the Spring. Duke Sherwood Contracting, Inc. bid is \$850,000; they couldn't get us a bypass pumping quote in time, so he added a 20% contingency to their quote.

Staff's recommendation is to use Duke Sherwood Contracting because they are the cheapest, but also because they are local, and the project is essentially on their property.

A motion was made by Commissioner Salvucci to accept the bid from Duke Sherwood Contracting for an amount not to exceed \$850,000. The motion was seconded by Commissioner Clark, and passed by the following vote: Mastelotto – Yes, Pittman – Yes, Koch – Yes.

16. Attorney's Report ❖

Attorney Jones reported that there is nothing to report outside of what was discussed in closed session.

17. Manager's Report ❖

Manager Sturdevant stated there are no operational issues to report. The influent pump station punch-list should be completed this week. He will report next month on the final of the pump station.

New Ruddy Creek Pump Station: Because of the shift in location, and environmental differences, Jacob's has pushed the construction out, for which Manager Sturdevant has expressed his unhappiness. Hopefully, early spring we will go out to bid on the project.

Small Hydro Facility at the Afterbay: After reaching out to many people, I have been told by DWR that any money we put into it will be money wasted. DWR has too much liability to allow us to mess with their levee with nothing to gain from it for themselves.

Plant Upgrade: By the next meeting I should be reporting that we are out to bid for a contractor on the first phase of the upgrade using the \$10.3M grant that we received from the County.

One Year Anniversary of the 4/10 Schedule: The staff loves the new schedule. It has saved in overtime costs. We previously spent \$5,000 in callout overtime, compared to \$1,000 in callout overtime this 1st year, though operations employees are using earned overtime in compensated time off. It has reduced the number of callouts by about 40%. A lot of the callouts come in the early morning, or shortly after the day is over. Many have been eliminated because employees are here earlier and staying later. The one issue is he has allowed the administrative assistant to work that schedule also, and when she isn't here on Fridays, and he calls in sick, the office has gone unmanned. He needs to have an operator man the office when that happens.

JPA Members: Manager Sturdevant has been working with the member entities on the JPA response to the consolidation.

18. Visitor Comments ❖

None

19. Commissioner and Staff Comments ❖

Commissioner Thomson said he heard that SC-OR will be doing a scope on our pipeline under Oro Dam Blvd. Manager Sturdevant stated that TWSD has an employee on light duty, so all he can do is run the camera truck, and will help us with that. Commissioner Thomson also reminded the commissioners to not speak about anything discussed in closed session publicly. Attorney Jones stated that it is illegal to speak of anything discussed in closed session openly. Commissioner Thomson asked manager Sturdevant about recycled water, to which Manager Sturdevant reported that the State of California has defunded all recycled water projects other than planning at this point in time. He said the state is very short-sighted, but we will be back in a drought in the future, so they may once again consider funding these projects. Commissioner Thomson asked if we had any plans in the upgrade for possible future recycled water capabilities. Manager Sturdevant reported that the second phase of the upgrade has a UV station which can be a component in a recycle water project. SC-OR was hoping to get some funding towards that UV station from the state, but they have defunded all of the grants for those types of projects. Our plan is to be ready if the state opens up funds again. Commissioner Koch said that the two filters just obtained from TWSD could be used in recycling water. Manager Sturdevant said that in the proposed project to sewer Palermo, we asked LOAPUD and the State of California to include purple pipe, to which they both agreed. That will be our selling point to the state for future funds, in that we have a community that has purple pipe, all we need is the money to finish the back end and run the pipe out to connect to the purple pipe.

Chairman Pittman said he is part of an elected officials group going to PG&E facilities around California. They just visited for their 40th anniversary, the Helms Powerplant in Fresno. There he was able to sit down with Patty, the CEO of PG&E, and talk with her about Oroville issues. One of the bigger issues he raised is the service connection from application to a new home is now running 24-months before you actually see a hookup. She understood and is well aware of this issue, and said their goal is to get the response time down to a 90-day response in 80% of the hookups instead of the 8% that it is now. Hopefully there will be an improvement soon. She is creating a different culture at PG&E, and it shows.

20. Adjournment ❖

There being no further business, the meeting was adjourned at 6:09 p.m. to the regular meeting scheduled for September 24, 2024 at 5:00 p.m.

Respectfully submitted,

GLEN E. STURDEVANT, CLERK

MINUTES OF THE EMPLOYEE SAFETY MEETINGS FOR THE SEWERAGE COMMISSION – OROVILLE REGION

(Held at the Plant on September 24, 2024)

On Tuesday, September 17, 2024, first aid and CPR training was held at SC-OR. The meeting was called to order at 8:30 a.m. and lead by Brad Hemstalk, a certified trainer. This was informational and hands-on training.

In attendance was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, Lead Operator Mitch Maxwell, Plant Operators Chris Wright, Josh Sorenson, and Mike Klemm, O.I.T. Sam Nevers, Environmental Compliance Supervisor Kendra Morgan and Admin Assistant Lauri Pittman.

The meeting was adjourned at 11:20 p.m.

SEWERAGE COMMISSION - OROVILLE REGION
BUDGETARY SUMMARY - FISCAL YEAR 2024/2025

DESCRIPTION	Adopted Budget 2024/25	Expended This Month	Expended Through 07.31.2024	Balance of Funds Remaining	Time Left 92%
SALARIES & WAGES	1,063,500	73,487.05	73,487.05	990,012.95	93%
EMPLOYEE BENEFITS	805,978	303,613.03	303,613.03	502,364.97	62%
COMMISSIONERS' FEES	43,200	3,600.00	3,600.00	39,600.00	92%
CMSNRS FICA & MEDICARE	3,305	275.40	275.40	3,029.60	92%
GAS, OIL & FUEL	30,000	12,113.18	12,113.18	17,886.82	60%
INSURANCE	145,000	138,126.91	138,126.91	6,873.09	5%
MEMBERSHIPS	12,000	0.00	0.00	12,000.00	100%
OFFICE EXPENSES	10,000	147.50	147.50	9,852.50	99%
OPERATING SUPPLIES	345,000	16,302.39	16,302.39	328,697.61	95%
PROFESSIONAL SERVICES	176,000	6,626.40	6,626.40	169,373.60	96%
PRINTING & PUBLICATIONS	3,000	0.00	0.00	3,000.00	100%
REPAIRS & MAINTENANCE	135,000	9,264.19	9,264.19	125,735.81	93%
BIOSOLIDS DISPOSAL	30,000	0.00	0.00	30,000.00	100%
MONITORING & COMPLIANCE	110,000	3,484.35	3,484.35	106,515.65	97%
TRAINING & MEETINGS	16,000	703.35	703.35	15,296.65	96%
UTILITIES	752,150	16,278.88	16,278.88	735,871.12	98%
CONTINGENCY	367,890	0.00	0.00	367,890.00	100%
TOTAL OPERATING	4,048,023	584,022.63	584,022.63	3,464,000.37	86%

Engineering Fees	5,000.00	The benefits paid include the annual Worker's Compensation Premium of \$57,617.20, and annual unfunded accrued liability for PERS of \$229,786.22
Legal Fees	1,300.00	
Auditing Fees	0.00	
Permits	326.40	
Miscellaneous	0.00	
Total Professional Services	6,626.40	

SEWERAGE COMMISSION - OROVILLE REGION
REVENUE SUMMARY - FISCAL YEAR 2024/2025

DESCRIPTION	Received	Received	Restricted	Restricted	Restricted	Restricted	Restricted	
	This Month	Through 07.31.24	Unrestricted Funds	W.C.R.F. Funds	Regulatory & Capital Acct. Funds	Cap. Outlay Funds	Annl. M&O Funds	Fines&Pen. Funds
SERVICE CHARGES	0.00	0.00	0.00					
SEPTAGE DUMPERS	0.00	0.00	0.00					
EX. PEAK FLOWS	0.00	0.00						
EX. MO. FLOWS	0.00	0.00						
OTHER AGENCIES	0.00	0.00	0.00					
RFC CHARGES	0.00	0.00						
INTEREST	0.00	0.00						
RCA (Regulatory & capital	0.00	0.00					0.00	
WCRF	0.00	0.00						
TOTALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Sewerage Commission - Oroville Region

Bank Reconciliation - Bank of America

Fiscal Year Ended 30 June 2025

BALANCE PER BANK

Ending Balance on Bank Statement	31-Jul-24	1,293,747.29
Less Outstanding Warrants		(76,418.34)
Equals Adjusted Bank Balance at	31-Jul-24	<u>1,217,328.95</u>

BALANCE PER BOOKS

Beginning Prior Checkbook Balance	30-Jun-24	<u>2,624.33</u>
Deposits		1,883,295.42
Less Warrants Written		(618,859.61)
Less Net Payroll Warrants		(49,731.19)
Equals Adjusted Checkbook Balance	31-Jul-24	<u>1,217,328.95</u>

SEWERAGE COMMISSION - OROVILLE REGION
BUDGETARY SUMMARY - FISCAL YEAR 2024/2025

DESCRIPTION	Adopted Budget 2023/24	Expended This Month	Expended Through 08.31.2024	Balance of Funds Remaining	Time Left 83%
SALARIES & WAGES	1,063,500	73,717.32	147,204.37	916,295.63	86%
EMPLOYEE BENEFITS	805,978	62,699.90	366,312.93	439,665.07	55%
COMMISSIONERS' FEES	43,200	3,600.00	7,200.00	36,000.00	83%
CMSNRS FICA & MEDICARE	3,305	275.40	550.80	2,754.20	83%
GAS, OIL & FUEL	30,000	1,385.19	13,498.37	16,501.63	55%
INSURANCE	145,000	0.00	138,126.91	6,873.09	5%
MEMBERSHIPS	12,000	239.00	239.00	11,761.00	98%
OFFICE EXPENSES	10,000	1,841.99	1,989.49	8,010.51	80%
OPERATING SUPPLIES	345,000	9,576.53	25,878.92	319,121.08	92%
PROFESSIONAL SERVICES	176,000	10,626.57	17,252.97	158,747.03	90%
PRINTING & PUBLICATIONS	3,000	0.00	0.00	3,000.00	100%
REPAIRS & MAINTENANCE	135,000	8,798.48	18,062.67	116,937.33	87%
BIOSOLIDS DISPOSAL	30,000	0.00	0.00	30,000.00	100%
MONITORING & COMPLIANCE	110,000	10,817.82	14,302.17	95,697.83	87%
TRAINING & MEETINGS	16,000	469.88	1,173.23	14,826.77	93%
UTILITIES	752,150	17,693.18	17,693.18	734,456.82	98%
CONTINGENCY	367,890	0.00	0.00	367,890.00	100%
TOTAL OPERATING	4,048,023	201,741.26	769,485.01	3,278,537.99	81%
Engineering Fees	5,085.81				
Legal Fees	1,475.00				
Auditing Fees	0.00				
Permits	3,686.00				
Miscellaneous	379.76				
	<u>10,626.57</u>				

**SEWERAGE COMMISSION - OROVILLE REGION
ACTIVE & INACTIVE CASH - MONTHLY RECAP
FISCAL YEAR 2024/2025**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Cash - Unrestricted	8,139,801.18	7,713,523.75							0.00	0.00	0.00	
Cash - Restricted												
WCRF	971,286.04	843,071.04										
R&CA	6,353,399.39	6,353,399.39										
Cap. Outlay	4,541,648.39	4,369,259.66										
Annl. M & O	300,000.00	300,000.00										
Fines&Pen	9,107.11	9,107.11										
TOTAL CASH	20,315,242.11	19,588,360.95							0.00	0.00	0.00	
INTEREST ALLOCATED:												
Unrestricted												
Reserve/WCRF												
Reserve/CO												
Reserve/M&O												
Reserve/F&P												
Reserve/RCA												
CONSISTING OF:												
Checking Account	1,452,915.14	151,033.98										
L.A.I.F. Account	18,862,326.97	19,437,326.97										
TOTAL CASH	20,315,242.11	19,588,360.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
% of Funds Invested	92.85%	99.23%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	

SEWERAGE COMMISSION - OROVILLE REGION

REVENUE SUMMARY - FISCAL YEAR 2024/2025

DESCRIPTION	Received	Received	Restricted	Restricted	Restricted	Restricted	Restricted	
	This Month	Through 08.31.24	Unrestricted Funds	W.C.R.F. Funds	Capital Acct. Funds	Cap. Outlay Funds	Ann. M&O Funds	Fines&Pen. Funds
SERVICE CHARGES	0.00	0.00	0.00					
SEPTAGE DUMPERS	9,778.92	9,778.92	9,778.92					
EX. PEAK FLOWS	0.00	0.00						
EX. MO. FLOWS	0.00	0.00	0.00					
OTHER AGENCIES	0.00	0.00	0.00					
RFC CHARGES	6,638.00	6,638.00				6,638.00		
INTEREST	0.00	0.00						
RCA (Regulatory & capital acct)	0.00	0.00						
WCRF	0.00	0.00						
TOTALS	16,416.92	16,416.92	9,778.92	0.00	0.00	6,638.00	0.00	0.00

Sewerage Commission - Oroville Region

Bank Reconciliation - Bank of America

Fiscal Year Ended 30 June 2025

BALANCE PER BANK

Ending Balance on Bank Statement	31-Aug-24	222,454.79
Less Outstanding Warrants		(71,420.81)
Equals Adjusted Bank Balance at	31-Aug-24	<u>151,033.98</u>

BALANCE PER BOOKS

Beginning Prior Checkbook Balance	1-Aug-24	<u>1,217,328.95</u>
Deposits		347,188.92
Less Warrants Written		(1,363,485.31)
Less Net Payroll Warrants		(49,998.58)
Equals Adjusted Checkbook Balance	31-Aug-24	<u>151,033.98</u>

APPENDIX II
Bi-Weekly Payroll
HOURLY WAGE SCHEDULE
Effective for September 1, 2024

POSITION	1 Base	2 6 Mos.	3 1 Yr.	4 2 Yrs.	5 3 Yrs.	6 4 Yrs.	7 5 Yrs.
O. I. T.	26.34	27.49	28.55	29.93			
Admin. Assistant	30.52	31.72	32.98	34.40	35.79	37.30	39.07
Admin. Manager	34.40	35.79	37.30	39.07	41.30	43.08	45.23
Grade I Operator	30.19	31.47	32.81	34.22	35.62	37.27	39.05
Grade II Operator	33.55	35.08	36.59	37.93	39.78	41.59	43.58
Grade III Operator	34.49	36.06	37.57	39.22	40.91	42.75	44.81
Plant Supervisor	44.66	46.69	48.79	51.03	53.34	55.77	58.34
ECS	37.95	39.65	41.31	43.24	45.16	47.33	49.71
Lead Operator	37.95	39.65	41.31	43.24	45.16	47.33	49.71
Manager/Superintendent	64.80		68.20	71.80	75.57	79.55	

As of September 1, 2024 employees are at the following steps:

Glen Sturdevant	Step 5 - Manager/Plant Superintendent
Mikah Salsi	Step 7 - Plant Supervisor
Mitchell Maxwell	Step 7 -Lead Operator
Kendra Morgan	Step 7 - Environmental Compliance Supervisor
Sam Nevers	Step 2 - Operator in Training
Josh Sorenson	Step 6 - Grade III Operator
Chris Wright	Step 6 - Grade III Operator
Joe Battaglia	Step 5 - Grade III Operator
Mike Klemm	Step 5 - Grade III Operator
Lauri Pittman	Step 5 - Administrative Assitant

RESOLUTION 08-24

SEWERAGE COMMISSION - OROVILLE REGION

RESOLUTION FIXING THE REGIONAL FACILITY CHARGE IN ACCORDANCE WITH RESOLUTION 6-77

WHEREAS, the Sewerage Commission - Oroville Region (SC-OR) is a Joint Powers Agency (JPA) formed in 1973 and comprised of three member entities: The City of Oroville, Thermalito Water and Sewer District, and Lake Oroville Area Public Utilities District; and operates pursuant to a Joint Powers Agreement executed the 31st day of October 1973 and amended from time to time; and

WHEREAS, the Sewerage Commission - Oroville Region provides wastewater treatment and disposal for the greater Oroville area; and

WHEREAS, the Sewerage Commission - Oroville Region has determined that the Regional Facility Charge (RFC) shall be set annually in accordance with the JPA; and

WHEREAS, Jacobs (formerly CH2M Hill) has updated the Master Planning and Financial Assistance Study, and determined that the projected growth rates, which are based on historical growth rates and amended as needed, along with continued increases in inflow and infiltration (I&I), will require a treatment plant upgrade/expansion for the purpose of higher peak and daily flow capacities; and

WHEREAS, Jacobs determined that additional regulatory requirements may be imposed by the State of California upon issuance of SC-OR's NPDES permit renewal, and addresses such impacts in the upgrade/expansion study; and

WHEREAS, the study also addresses the financial needs to meet the costs of the upgrade/expansion in accordance with Exhibits A, B & C, which are attached hereto and incorporated herein by this reference as set forth in full.

NOW, THEREFORE, BE IT RESOLVED by the Sewerage Commission - Oroville Region as follows:

1. The Regional Facility Charge will to be calculated at \$6,638 per EDU. Accordingly, the rate of the Regional Facility Charge shall be adjusted annually as set forth in Item No. 2 below.

2. The adjustment of the Regional Facility Charge (RFC) shall be made on an annual basis each September, and will become effective the following November of each year. Any adjustment to the RFC shall be based on a review by SC-OR staff and consultants, which will base any changes to the RFC on the issues of growth rates and/or construction cost indexes, the guidelines for which are set forth in Exhibits A, B & C.

This Resolution supersedes Resolution 07-23.

PASSED AND ADOPTED this 24th day of September 2024 at the regular meeting of the Sewerage Commission - Oroville Region, duly noticed and conducted in the SC-OR offices, by the following vote:

AYES:

NOES:

ABSTAINED:

David Pittman, Chairman

ATTEST:

Glen E. Sturdevant, Clerk

Exhibit A
Caltrans Index

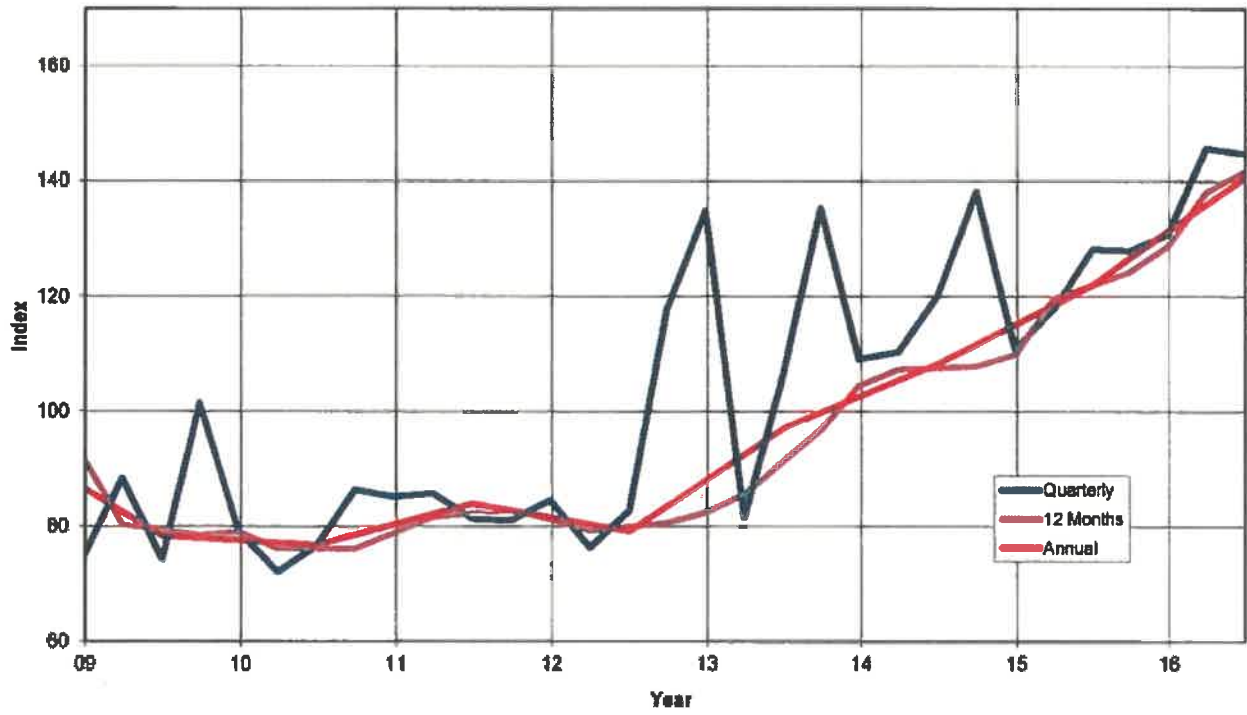


Exhibit B
Sewerage Commission - Oroville Region
Proposed Projects
Preliminary Cost Estimates (2018 Dollars)

Project Year	UNIT PROCESS	PROJECT COST (2018 DOLLARS)		% Upgrade	% Expansion	Cost for Upgrading Existing Facilities	
2019	Influent Pumping	\$	3,380,000		100%	0%	\$3,380,000
	Rag Removal (Headworks)	\$	610,000		100%	0%	\$610,000
	Primary Treatment	\$	2,507,000		100%	0%	\$2,507,000
	Aeration Basins	\$	3,275,000		100%	0%	\$3,275,000
	Secondary Clarifier	\$	2,178,000		100%	0%	\$2,178,000
	Return Sludge Pump Station	\$	2,388,000		100%	0%	\$2,388,000
	Filtration	\$	4,617,000		100%	0%	\$4,617,000
	Disinfection	\$	1,218,000		100%	0%	\$1,218,000
	Solids Handling	\$	750,000		100%	0%	\$750,000
	Storage Ponds Flow Equalization	\$	674,000		100%	0%	\$674,000
	Septage Receiving Station	\$	360,000		100%	0%	\$360,000
	Electrical	\$	4,084,000		100%	0%	\$4,084,000
	SCADA System	\$	2,850,000		100%	0%	\$2,850,000
	Site Civil/Yard Piping	\$	2,750,000		100%	0%	\$2,750,000
	Subtotal (2018 dollars)						\$ 31,617,000
	Subtotal with escalation to midpoint of construction (January 2022)*						\$ 34,700,000
	Legal, Admin. Services During Construction						14%
	Engineering Services	\$	3,080,236		100%	0%	\$3,080,236
	Total						\$ 42,800,000

* Escalation take from Schematic Design cost estimate

Exhibit C (Resolution 10-09)

Sewerage Commission - Oroville Region
 Connections to Sewer System by Agency (EDUs)
 Present and Projected through FY 2049

Fiscal Year	City of Oroville			Lake Oroville Area PUD			Thermalito Water and Sewer District			Industrial			Total		
	Number of EDUs ^a	Yearly Change	Percent Change	Number of EDUs ^a	Yearly Change	Percent Change	Number of EDUs ^a	Yearly Change	Percent Change	Number of EDUs	Yearly Change	Percent Change	Number of EDUs	Yearly Change	Percent Change
2019	9,023		1.0%	6,125		1.0%	2,768		1.0%	437		0.0%	18,353		0.75%
2020	9,092	90	1.0%	6,173	61	1.0%	2,789	28	1.0%	437	0	0.0%	18,491	138	0.75%
2021	9,162	91	1.0%	6,220	62	1.0%	2,811	28	1.0%	437	0	0.0%	18,630	139	0.75%
2022	9,233	92	1.0%	6,268	62	1.0%	2,832	28	1.0%	437	0	0.0%	18,770	140	0.75%
2023	9,304	92	1.0%	6,316	63	1.0%	2,854	28	1.0%	437	0	0.0%	18,911	141	0.75%
2024	9,375	93	1.0%	6,365	63	1.0%	2,876	29	1.0%	437	0	0.0%	19,053	142	0.75%
2025	9,447	94	1.0%	6,414	64	1.0%	2,898	29	1.0%	437	0	0.0%	19,196	143	0.75%
2026	9,520	94	1.0%	6,463	64	1.0%	2,920	29	1.0%	437	0	0.0%	19,340	144	0.75%
2027	9,593	95	1.0%	6,512	65	1.0%	2,943	29	1.0%	437	0	0.0%	19,485	145	0.75%
2028	9,666	96	1.0%	6,562	65	1.0%	2,965	29	1.0%	437	0	0.0%	19,631	146	0.75%
2029	9,740	97	1.0%	6,613	66	1.0%	2,988	30	1.0%	437	0	0.0%	19,778	147	0.75%
2030	9,815	97	1.0%	6,663	66	1.0%	3,011	30	1.0%	437	0	0.0%	19,926	148	0.75%
2031	9,890	98	1.0%	6,714	67	1.0%	3,034	30	1.0%	437	0	0.0%	20,075	149	0.75%
2032	9,966	99	1.0%	6,766	67	1.0%	3,057	30	1.0%	437	0	0.0%	20,226	151	0.75%
2033	10,043	100	1.0%	6,818	68	1.0%	3,081	31	1.0%	437	0	0.0%	20,378	152	0.75%
2034	10,120	100	1.0%	6,870	68	1.0%	3,104	31	1.0%	437	0	0.0%	20,531	153	0.75%
2035	10,197	101	1.0%	6,923	69	1.0%	3,128	31	1.0%	437	0	0.0%	20,685	154	0.75%
2036	10,275	102	1.0%	6,976	69	1.0%	3,152	31	1.0%	437	0	0.0%	20,840	155	0.75%
2037	10,354	103	1.0%	7,029	70	1.0%	3,176	32	1.0%	437	0	0.0%	20,996	156	0.75%
2038	10,433	104	1.0%	7,083	70	1.0%	3,200	32	1.0%	437	0	0.0%	21,153	157	0.75%
2039	10,513	104	1.0%	7,137	71	1.0%	3,225	32	1.0%	437	0	0.0%	21,312	159	0.75%
2040	10,594	105	1.0%	7,192	71	1.0%	3,250	32	1.0%	437	0	0.0%	21,472	160	0.75%
2041	10,675	106	1.0%	7,247	72	1.0%	3,274	32	1.0%	437	0	0.0%	21,633	161	0.75%
2042	10,756	107	1.0%	7,302	72	1.0%	3,299	33	1.0%	437	0	0.0%	21,795	162	0.75%
2043	10,838	108	1.0%	7,358	73	1.0%	3,325	33	1.0%	437	0	0.0%	21,958	163	0.75%
2044	10,921	108	1.0%	7,414	74	1.0%	3,350	33	1.0%	437	0	0.0%	22,123	165	0.75%
2045	11,005	109	1.0%	7,471	74	1.0%	3,376	34	1.0%	437	0	0.0%	22,289	166	0.75%
2046	11,089	110	1.0%	7,528	75	1.0%	3,402	34	1.0%	437	0	0.0%	22,456	167	0.75%
2047	11,174	111	1.0%	7,586	75	1.0%	3,428	34	1.0%	437	0	0.0%	22,624	168	0.75%
2048	11,259	112	1.0%	7,644	76	1.0%	3,454	34	1.0%	437	0	0.0%	22,794	170	0.75%
2049	11,345	113	1.0%	7,702	76	1.0%	3,480	35	1.0%	437	0	0.0%	22,965	171	0.75%

^aProjection of EDUs estimated using approximate growth rate of 0.75%.

BOARD POLICY

Sewerage Commission - Oroville Region

TITLE: Current Regional Facility Charge
ADOPTION DATE: September 24, 2003

NUMBER 7260
RESOLUTION 08-24
AMENDMENT DATE: September 24, 2024

The regulations contained herein regarding fixing the Regional Facility Charge in accordance with Resolution 6-77 for the Sewerage Commission - Oroville Region were enacted by Resolution 08-24.

1. The Sewerage Commission-Oroville Region has, by Resolution 03-85, determined that the Regional Facility Charge shall be set annually after analyzing the yearly updated data. Said data has been set forth in the revised 2009 Exhibits A, B & C attached as exhibits to Resolution 08-24.

2. The projected plant upgrade/expansion costs and projected revenues were considered, analyzed, and reviewed by the Plant Engineer, CH2M Hill, and the Commission in September 2015.

3. The Regional Facility Charge will be calculated at \$6,638.00 per EDU according to Resolution 08-24. Accordingly, the rate of the Regional Facility charge shall be set at the determined rate per EDU effective on the 1st day of November annually.

4. The adjustment of the Regional Facility Charge (RFC) shall be based upon an annual review performed by SC-OR's engineer, with recommendations set forth to the Commission each September.

Environmental Compliance Report

To the SC-OR Commissioners and Staff from Kendra Morgan

September 24, 2024

INDUSTRIAL PRETREATMENT PROGRAM

INSPECTIONS

The dischargers submitted their monthly flow reports for August 2024. All dischargers and lines appear to be in compliance with their permits.

ENFORCEMENT

There are no enforcement items to report.

ACTIVITIES

The laboratory results for the biosolids have been received and are currently being reviewed by the Neal Road Facility. Upon approval, we will begin transporting the biosolids to the landfill on Neal Road.

All operations continued as normal in the laboratory and environmental areas.

Sewerage Commission - Oroville Region

Monthly Flows Report - Aug-24

Name of Agency	Total Monthly Flow (MG)	Average Daily Flow (MG)	Total Peak Flow (MG)	Date of Peak Flow
SC-OR Plant Total	79.785	2.574	7.00	8/30/2024
Lake Oroville Area P.U.D.	21.070	0.680	1.30	8/24/2024
Thermalito Water and Sewer	8.226	0.265	1.15	8/13/2024
City of Oroville	50.489	1.629	5.04	8/30/2024

Septage Pumpers 0.0214 Million Gallons/Month

Monthly Rainfall 0.25 Total Inches/Month

*TWSD flow meter operational on 8/6/24. No flow data prior to that.
 SCOR-(LOAPUD+TWSD)=City