

# Manager's Report

To the SC-OR Commissioners by Glen Sturdevant  
on February 24, 2023

## Operations & Maintenance

There were no major operational issues to report this month, however we did get inspected by our state regulator on February 3<sup>rd</sup> 2023. We had a great visit with Mike Nilsen (our regulator) from the Water Resource Control Board, we discussed our plans for the upgrades and how we plan to accomplish them while adhering to our permit regulations. SC-OR staff had the plant in fine shape both in functional performance and aesthetically. We received verbal accolades for a job well done both in plant and our forward and open communication with the regulatory board.

## Influent Pump Station

Still on schedule for the delayed completion date of June 2023.

## Interviews for SC-OR General Counsel

I have scheduled two interviews to take place in closed session during our meeting. The first is with Ryan Jones, representing *Jones-Mayer*, who will interview beginning at 2:00pm. The second will be with Michael Colantuono, representing the firm of *Colantuono, Highsmith & Whatley*, and his interview will be held via Zoom beginning at 3:00pm. After completion of the second interview, the board will continue in closed session to determine to hire one of these firms, or direct staff to arrange additional interviews, either with other firms, or second interviews of these two.

## Consider Awarding Contract for Roof Replacement for our RAS (Return Activated Sludge) Building

We have several leaks in the roof of the Return Activated Sludge (RAS) building, and I am asking the board to consider a contractor to replace the roof. We received several quotes for repair/replacement, which includes shingle roof or a metal roof. My personal preference is the metal roof, but there are pros and cons to both options.

## Possible Litigation

I will give the board a report on some of the issues SC-OR is dealing with in the possible litigation during the closed session.

# **MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION**

(Held at the Commission office on January 24, 2023 at 5:00 p.m.)

## **1. Call to Order ❖**

Chairwoman Mastelotto called the meeting to order at 5:03 p.m.

## **2. Roll Call ❖**

Commissioners present were Commissioners Mastelotto and Salvucci from the Lake Oroville Area Public Utility District, Thomson from the City of Oroville, Taggart from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, and Attorney Scott Huber. Commissioner Wristen was absent, and Commissioner Thomson is the only commissioner appointed from the City of Oroville at this time.

## **3. Salute to the Flag ❖**

Commissioner Mastelotto led the commissioners and staff in the salute to the flag.

## **4. Acknowledgment of Visitors ❖**

None

## **5. Board Meeting Minutes of the Regular Meeting held on January 24, 2023 ❖**

Upon motion by Commissioner Taggart to approve the minutes of the meeting, and second by Chairwoman Mastelotto, the minutes of the December 12, 2022 regular meeting were unanimously approved.

## **6. Authorization of Warrants ❖**

Commissioner Thomson met with Manager Sturdevant and reviewed the warrants at an earlier time, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Salvucci. Warrants 27877-27944 in the total amount of \$527,582.05 from December 13, 2022 to January 24, 2023, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

## **7. Fiscal Reports ❖**

Manager Sturdevant stated the fiscal reports for December 2022 were in the packets for review. There were no questions expressed and nothing further to report.

## **8. Resolution 01-23 (Investments of SC-OR Monies in L.A.I.F.) ❖**

Manager Sturdevant reported that our funds are invested in the Local Area Investment Fund (L.A.I.F.) per board action, which pays a better interest than banks do. This Resolution brings the annual authorization for investment to the Commission for approval.

A motion was made by Commissioner Salvucci to adopt Resolution 01-23, (Investments of SC-OR Monies in L.A.I.F.). The motion was seconded by Commissioner Taggart, and passed by the following vote: Taggart – Yes, Mastelotto – Yes, Thomson – Yes.

Attorney Huber recommended that the Commission find a financial advisor to give unfunded pension liabilities advice. There is a 115 -Trust that can be set up to put money away that is invested in the market at a reasonable rate of return. It is then used to pay the pension unfunded liabilities. Direction was given to Manager Sturdevant to find a financial advisor to advise on creating a trust for our unfunded liabilities. Attorney Huber will get Manager Sturdevant some names of advisors versed in this trust.

## **9. Mid-Year Budget Amendments ❖**

Manager Sturdevant reported that when preparing our annual fiscal year budget, we base each line item off of what has been spent during the current year to date, and then project it out for the entire year to create our next fiscal year budget. Our adopted budget is not sufficient to cover the rising costs in chemicals. He is asking to increase that line item by \$115,000, which will be pulled from the contingency, so it will not affect the bottom line of this budget. He would also like to increase the insurance line item by \$3,000, as that cost increased above what was budgeted. The total increase requested is \$118,000. He had not previously added SC-OR portion of the influent pump station to the capital expenditures because he didn't want specific earmarks for the monies we had to give more flexibility, but he would now like to show what has been spent. The 2022/2023 adjusted budget will be \$3,014,525, with a remaining contingency of \$278,897.

A motion was made by Commissioner Thomson to authorize the increases to the annual budget for 2022/2023 as presented. The motion was seconded by Commissioner Salvucci, and passed by the following vote: Taggart – Yes, Mastelotto – Yes, Thomson – Yes.

## **10. Resolution 02-23 – Authorizing SC-OR to Apply for SRF Funding and Making Manager the Authorized Representative\_❖**

Manager Sturdevant stated that this was brought to the board last month and was approved, but the State did not like that Manager Sturdevant was specifically named as the authorized representative, so we are bringing it back just referring to the "Manager" as the authorized representative in the resolution.

Commissioner Taggart made a motion to approve Resolution 02-23 authorizing SC-OR to apply for SRF funding and making the manager the authorized representative. The motion was seconded by Commissioner Thomson, and passed by the following vote: Taggart – Yes, Mastelotto – Yes, Thomson – Yes.

#### **11. Resolution 03-23 – SRF Reimbursement Resolution ❖**

Manager Sturdevant said that this resolution assures that if the board approves taking a loan from the State Revolving Fund, there is resolution already in place guaranteeing that SC-OR will pay the loan back.

Commissioner Salvucci made a motion to approve Resolution 03-23 for the SRF Reimbursement. The motion was seconded by Commissioner Taggart, and passed by the following vote: Taggart – Yes, Mastelotto – Yes, Thomson – Yes.

#### **12. Consider Proposals and Awarding of a Contract for NEPA (Environmental Documents) ❖**

Plant Supervisor Mikah Salsi spoke regarding environmental proposals for the grant funding, which is Federal monies. As part of the requirements of Federal monies through the Department of Housing and Community Development (HCD), we are required to follow Federal environmental regulations. A few months back the board adopted a CEQA document (California Environmental Quality Act document) for the plant upgrade project, but we must now do the same for the Federal Government to receive Federal funding. Three firms that responded to our request for environmental documents: Galloway Enterprises (\$12,665), LACO Associates (\$13,500-\$15,500), and Yuba Planning Group (\$9,600). His recommendation is the Yuba Planning Group. He likes their proposal because it mentioned specifics about the HCD grant, our project, and she has applicable experience in water/wastewater. She's also a former public works director for an agency. He thinks their proposal is the best bang for our buck.

Commissioner Taggart made a motion to sign a contract with the Yuba Planning Group, which was seconded by Commissioner Salvucci, and was unanimously approved.

#### **13. Request for Proposals (RFP) for Grant Administration for the CDBG Funds SC-OR Received from the County/State ❖**

Plant Supervisor Salsi stated that this is a Request for Proposals at the behest of the Butte County Administration to administer the HCD grant funds we will be receiving. HCD is a Federal Agency, with stringent requirements on how their money is administered and handled. The County has hired a grant administrator to help them administer the grant funds that they've received, and they are recommending that SC-OR do the same. We are requesting to send out RFPs to find a grant administrator. They will help do the following: Prepare RFPs for the plant upgrade to make sure all of the RFPs meet HCD's requirement; prepare a management plan prior to the construction to make sure we have the required meetings that HCD requires for the grant funds; prepare all of the budget process forms for the grant, along with the monthly

and quarterly reporting. They will stay on up to two years after the completion of the project to ensure that SC-OR is utilizing its equipment according to HCD standards to ensure we aren't wasting their investment.

We are asking for permission to send out the RFP. Once we have received responses, we will bring them back to the Commission for consideration.

Commissioner Thomson made a motion to approve sending out the Request for Proposal for a grant administrator for the CDBG funds that SC-OR will receive from the County/State. The motion was seconded by Commissioner Taggart, and was unanimously approved.

#### **14. ECO Green Contract Adjustment ❖**

Manager Sturdevant stated that we had brought this contract to a previous meeting for approval to change all of the light fixtures at the plant. The contract was approved for an amount not to exceed \$42,000. When ECO Green installers arrived, they noticed that none of the exterior fixtures had been included in the original contract. He told them to give him a revised quote to include those fixtures. We are now asking the board to approve a revised contract for an amount not to exceed \$53,000. The repayment terms are the same; it will still cost SC-OR zero dollars because it will be repaid out of the savings at a rate of \$1,486.15 per month. After the \$53,000 is paid off, SC-OR will then start to save that amount monthly.

Commissioner Thomson made a motion to approve the amended contract with ECO Green for an amount not to exceed \$53,000. The motion was seconded by Commissioner Salvucci, and was unanimously approved.

#### **15. Closed Session**

The Commission adjourned to closed session at 5:30 pm and reconvened to open session at 6:13 pm. Attorney Huber reported that on bullet items #2 (meeting with Real Property Negotiators, Manager Sturdevant and General Counsel, regarding the property commonly known as APN 030-212-046), and #3, (meeting with Manager and General Counsel regarding the employment related to the following position: General Counsel), direction was given and no reportable action taken. On item #1 (Government Code 549576(b) regarding potential litigation), the board considered a settlement proposal from McNeill Law Offices, who represents K&M Butte Developers LLC (K&M). The settlement proposal was approved by a 2 to 1 vote (Mastelotto and Thomson – Aye, Taggart – Nay), and the board authorized the Manager to execute the settlement documents once they are prepared and in final order. Documents will be available within a week for review by the Manager and opposing counsel, and once they are executed they will be made available to the public.

## 16. Attorney's Report ❖

Attorney Huber said that it has been an honor for him to work for public agencies, and has been a pleasure to work for SC-OR. He is happy with the firms selected for consideration as SC-OR's new Counsel.

## 17. Manager's Report ❖

Manager Sturdevant reported that the SC-OR crew performed great during the two big storms. Lead Operator Maxwell had the storm schedule covered, and we couldn't have asked for better performance from our crew. The plant did great also.

He also reported that the ship date for the motor control centers (MCC) for the influent pump station is April 9<sup>th</sup>, but the VFDs are back-ordered with no ship date. Once he found that out, he called a meeting with Gateway Construction to find VFD's elsewhere.

Regarding the upgrade funding, we have been operating under the auspice that SC-OR would receive \$24.6 million dollars of the CDBG-DR grant funds, but the County is planning on only awarding us \$10.6, as the State has backed off it's LMI requirements. Nothing has been put in writing, but the County received verbal confirmation that the State will allow the monies to go to the burn scar, and not just the LMI. We will still push forward with phase I, but will change how we operate with phase II.

## 18. Visitor Comments ❖

None

## 19. Commissioner and Staff Comments ❖

None

## 20. Adjournment ❖

There being no further business, the meeting was adjourned at 6:22 p.m. to the regular meeting scheduled for February 28, 2023 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK

**SEWERAGE COMMISSION - OROVILLE REGION**  
**BUDGETARY SUMMARY - FISCAL YEAR 2022/2023**

DESCRIPTION	Adopted Budget 2022/23	Expended This Month	Expended Through 01.31.2023	Balance of Funds Remaining	Time Left 42%
SALARIES & WAGES	882,200	72,146.15	504,307.31	377,892.69	43%
EMPLOYEE BENEFITS	683,820	55,544.59	502,868.28	180,951.72	26%
COMMISSIONERS' FEES	43,200	3,600.00	25,200.00	18,000.00	42%
CMSNRS FICA & MEDICARE	3,305	275.40	1,927.80	1,377.20	42%
GAS, OIL & FUEL	30,000	464.15	8,797.84	21,202.16	71%
INSURANCE	100,000	0.00	98,915.76	1,084.24	1%
MEMBERSHIPS	10,000	0.00	8,531.00	1,469.00	15%
OFFICE EXPENSES	8,500	747.78	6,209.34	2,290.66	27%
OPERATING SUPPLIES	310,000	26,201.33	176,200.22	133,799.78	43%
PROFESSIONAL SERVICES	144,500	13,536.96	90,827.59	53,672.41	37%
PRINTING & PUBLICATIONS	3,000	0.00	0.00	3,000.00	100%
REPAIRS & MAINTENANCE	115,000	2,169.71	56,587.07	58,412.93	51%
BIOSOLIDS DISPOSAL	40,000	13,087.50	13,087.50	26,912.50	67%
MONITORING & COMPLIANCE	75,000	30,111.18	85,390.90	(10,390.90)	-14%
TRAINING & MEETINGS	16,000	607.95	5,436.95	10,563.05	66%
UTILITIES	550,000	60,646.56	329,383.52	220,616.48	40%
<b>TOTAL OPERATING</b>	<b>3,014,525</b>	<b>279,139.26</b>	<b>1,913,671.08</b>	<b>1,100,853.92</b>	<b>37%</b>
Engineering Fees	13,536.96				
Legal Fees	0.00				
Accounting & Auditing Fees	0.00				
Permits	0.00				
Miscellaneous	0.00				
	<u>13,536.96</u>				

**SEWERAGE COMMISSION - OROVILLE REGION**

**REVENUE SUMMARY - FISCAL YEAR 2022/2023**

DESCRIPTION	Received	Received	Unrestricted	Restricted	Regulatory &	Restricted	Restricted	Restricted
	This	Through		Funds	Capital Acct.	Cap. Outlay	Ann. M&O	Restricted
	Month	01.31.23	Funds	Funds	Funds	Funds	Funds	Funds
SERVICE CHARGES	765,393.75	1,530,718.75	1,530,718.75			0.00		
SITEPAGE DUMPERS	15,645.53	50,354.68	50,354.68					
EX. PEAK FLOWS	0.00	0.00	0.00			0.00		
EX. MO. FLOWS	0.00	0.00	0.00					
OTHER AGENCIES	178.65	8,037.30	8,037.30					
RIC CHARGES	26,552.00	577,506.00			577,506.00			
INTEREST	0.00	149,969.48	42,529.65	8,130.54	24,809.45	74,410.46	0.00	89.38
RCA (Regulatory & capital i	320,073.75	640,118.75			640,118.75			
WCRF	19,482.75	38,963.75		38,963.75				
<b>TOTALS</b>	<b>1,147,326.43</b>	<b>2,995,668.71</b>	<b>1,631,640.38</b>	<b>47,094.29</b>	<b>664,928.20</b>	<b>651,916.46</b>	<b>0.00</b>	<b>89.38</b>



**SEWERAGE COMMISSION - OROVILLE REGION  
ACTIVE & INACTIVE CASH - MONTHLY RECAP  
FISCAL YEAR 2022/2023**

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Cas 1 - Unrestricted	3,287,557.54	3,042,050.72	6,319,399.51	6,911,539.48	6,514,449.85	6,560,193.76	7,177,125.99					
Cas 1 - Restricted												
WCRF	744,395.95	744,395.95	736,181.46	755,662.46	755,662.46	760,407.34	779,890.09					
R&CA	2,664,141.19	2,664,141.19	2,665,181.28	2,984,474.38	2,984,474.38	2,999,368.97	3,305,149.22					
Cap. Outlay	8,609,543.11	8,609,543.11	7,283,090.41	7,303,004.41	6,565,424.01	6,100,762.11	5,974,247.86					
Amnl. M & O	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00					
Fines&Pen	8,504.76	8,504.76	8,540.12	8,540.12	8,540.12	8,594.14	8,594.14					
<b>TOTAL CASH</b>	<b>15,614,142.55</b>	<b>15,368,635.73</b>	<b>17,312,392.78</b>	<b>18,263,220.85</b>	<b>17,128,550.82</b>	<b>16,729,326.32</b>	<b>17,545,007.30</b>					
<b>INT: REST ALLOCATED:</b>												
Unrestricted			12,124.62			30,405.03						
Reserve/WCRF			3,385.66			4,744.88						
Reserve/CO			34,473.36			39,937.10						
Reserve/M&O			0.00			0.00						
Reserve/F&P			35.36			54.02						
Reserve/RCA			9,914.86			14,894.59						
<b>COMPOSING OF:</b>												
Cheking Account	569,455.64	323,948.82	61,346.87	977,241.08	67,571.05	92,310.93	1,012,991.91					
L.A. F. Account	15,044,686.91	15,044,686.91	17,251,045.91	17,285,979.77	17,080,979.77	16,637,015.39	16,532,015.39					
<b>TOTAL CASH</b>	<b>15,614,142.55</b>	<b>15,368,635.73</b>	<b>17,312,392.78</b>	<b>18,263,220.85</b>	<b>17,128,550.82</b>	<b>16,729,326.32</b>	<b>17,545,007.30</b>					
<b>% of Funds Invested</b>	<b>96.35%</b>	<b>97.89%</b>	<b>99.65%</b>	<b>94.65%</b>	<b>99.61%</b>	<b>99.45%</b>	<b>94.23%</b>					

Sewerage Commission - Oroville Region

Bank Reconciliation - Bank of America

Fiscal Year Ended 30 June 2023

**BALANCE PER BANK**

Ending Balance on Bank Statement	31-Jan-23	1,111,776.34
Less Outstanding Warrants		(98,784.43)
Equals Adjusted Bank Balance at	31-Jan-23	<u>1,012,991.91</u>

**BALANCE PER BOOKS**

Beginning Prior Checkbook Balance	1-Jan-23	<u>92,310.93</u>
Deposits		1,252,356.61
Less Warrants Written		(282,872.89)
Less Net Payroll Warrants		(48,802.74)
Equals Adjusted Checkbook Balance	31-Jan-23	<u>1,012,991.91</u>

**GEORGE ROOFING**

6810 LINCOLN BLVD  
OROVILLE CA 95966  
SLC# 452266  
PWR# 1000005383



WE DO ROOFING RIGHT!

PHONE: (530) 533-6393  
FAX: (530) 533-0287  
CELL: (530) 693-1771

**PROPOSAL**

Date: 20-Jan-2023

Attn: Mikah Salsi

TO: Sewer Commission - Oroville Region  
PO Box 1350  
Oroville CA 95965

PROJECT ADDRESS:  
2880 South 5th Ave  
Oroville CA 95965

PH: (530) 534-0353 FAX: (530) 534-3467

eMail: [MSalsi@sc-or.org](mailto:MSalsi@sc-or.org)

We propose to furnish the materials and labor to complete the following;

**RAS Building, West Slope Roof Repair?**

1. Remove existing roof tiles and set-aside for re-use
2. Remove and dispose of tile battens and underlayment
3. Wood Rot Repair available at an additional cost of \$16/ft 2x4 lumber, \$11/sf plywood
4. Install 30lb felt underlayment and new tile battens
5. Re-install roof tiles including 30 new roof tiles (color not to match existing)
6. Re-use skylight flashings
7. 5 year Contractor's Warranty
8. Prevailing Wage Rates; CA; Butte Co.; Roofer

**Total Price:** \$ 5,792.00

**Terms & Conditions:**

- + Full balance due on completion.
- + Amounts unpaid after 30 days are subject to Liquidated Damages of 1-1/2% (18%APR).
- + All listed prices are cash discounted 3%, payment other than cash/check will forfeit this discount.

Note 2: We can not install roofing over wood rot, if discovered, it must be repaired. We can complete the repair for an extra cost of labor time and materials or you can have the repair done by others.

Note 3: Our Company has a current and valid contractors license from the CSLB, please check us out at [www.cslb.ca.gov](http://www.cslb.ca.gov) and enter our license number 452266. We carry General Liability Insurance with limits of \$1,000,000/occurrence and \$2,000,000 aggregate. We also carry Workers' Compensation Insurance, with a limit of \$1,000,000/occurrence.

Thank You

Guy Burns  
(530) 965-2752 Cell

Accepted by;	
Signature	Date
Print Name	Title

**GEORGE ROOFING**

6810 LINCOLN BLVD  
OROVILLE CA 95966  
SLC# 452266  
PWR# 1000005383



WE DO ROOFING RIGHT!

PHONE: (530) 533-6393  
FAX: (530) 533-0287  
CELL: (530) 693-1771

**PROPOSAL**

Date: 20-Jan-2023

Attn: Mikah Salsi

TO: Sewer Commission - Oroville Region  
PO Box 1350  
Oroville CA 95965

PROJECT ADDRESS:  
2880 South 5th Ave  
Oroville CA 95965

PH: (530) 534-0353 FAX: (530) 534-3467

eMail: [MSalsi@sc-or.org](mailto:MSalsi@sc-or.org)

We propose to furnish the materials and labor to complete the following;

**Re-Roof RAS Building;**

1. Remove existing roof tiles and stack on ground for owner
2. Remove and dispose of tile battens and underlayment
3. Wood Rot Repair available at an additional cost of \$16/ft 2x4 lumber, \$11/sf plywood
4. Install Owens Corning synthetic underlayment
5. Install Dimensional Composition Shingles with High Profile Ridge
6. Re-use skylight flashings
7. 30 year Shingle Manufacturer's Warranty, 5 year Contractor's Warranty
8. Prevailing Wage Rates; CA; Butte Co.; Roofer

Total Price: \_\_\_\_\_ \$ **9,040.00**

**Terms & Conditions:**

- + Full balance due on completion.
- + Amounts unpaid after 30 days are subject to Liquidated Damages of 1-1/2% (18%APR).
- + All listed prices are cash discounted 3%, payment other than cash/check will forfeit this discount.

Note 2: We can not install roofing over wood rot, if discovered, it must be repaired. We can complete the repair for an extra cost of labor time and materials or you can have the repair done by others.

Note 3: Our Company has a current and valid contractors license from the CSLB, please check us out at [www.cslb.ca.gov](http://www.cslb.ca.gov) and enter our license number 452266. We carry General Liability Insurance with limits of \$1,000,000/occurrence and \$2,000,000 aggregate. We also carry Workers' Compensation Insurance, with a limit of \$1,000,000/occurrence.

Thank You

Guy Burns  
(530) 965-2752 Cell

Accepted by;	
Signature	Date
Print Name	Title

**GEORGE ROOFING**

6810 LINCOLN BLVD  
OROVILLE CA 95966  
SLC# 452266  
PWR# 1000005383



WE DO ROOFING RIGHT!

PHONE: (530) 533-6393  
FAX: (530) 533-0287  
CELL: (530) 693-1771

**PROPOSAL**

Date: 26-Jan-2023

Attn: Mikah Salsi

TO: Sewer Commission - Oroville Region  
PO Box 1350  
Oroville CA 95965

PROJECT ADDRESS:  
2880 South 5th Ave  
Oroville CA 95965

PH: (530) 534-0353 FAX: (530) 534-3467

eMail: [MSalsi@sc-or.org](mailto:MSalsi@sc-or.org)

We propose to furnish the materials and labor to complete the following;

**Re-Roof RAS Building with Standing Seam Metal Roofing;**

1. Remove existing roof tiles and stack on ground for owner
2. Remove and dispose of tile battens and underlayment
3. Wood Rot Repair available at an additional cost of \$16/ft 2x4 lumber, \$11/sf plywood
4. Install MS-HT self-adhered High-Temp Underlayment
5. Install Metal Sales Vertical Seam Roof Panels; 24ga x 18", profile to match other bldg.
6. Install new skylight flashings
7. 5 year Contractor's Warranty & Metal Sales Warranty
8. Prevailing Wage Rates; CA; Butte Co.; Roofer

**Total Price:** **\$ 18,026.00**

**Terms & Conditions:**

- + Full balance due on completion.
- + Amounts unpaid after 30 days are subject to Liquidated Damages of 1-1/2% (18%APR).
- + All listed prices are cash discounted 3%, payment other than cash/check will forfeit this discount.

Note 2: We can not install roofing over wood rot, if discovered, it must be repaired. We can complete the repair for an extra cost of labor time and materials or you can have the repair done by others.

Note 3: Our Company has a current and valid contractors license from the CSLB, please check us out at [www.cslb.ca.gov](http://www.cslb.ca.gov) and enter our license number 452266. We carry General Liability Insurance with limits of \$1,000,000/occurrence and \$2,000,000 aggregate. We also carry Workers' Compensation Insurance, with a limit of \$1,000,000/occurrence.

Thank You

Guy Burns  
(530) 965-2752 Cell

Accepted by;	
Signature	Date
Print Name	Title

# ALL COVERED ROOFING

With us you're all covered

LICENSE # 1011929 \*\*\* (530) 342 - 2483 \*\*\* P.O. BOX 6204 \*\*\* CHICO, CA 95927-6204

## PROPOSAL AND CONTRACT

This Proposed Contract Agreement is between ALL COVERED ROOFING (Contractor) and Property OWNER / Legal Representative:

SEWERAGE COMMISSION OROVILLE REGION 2880 S. 5<sup>th</sup> AVE. OROVILLE, CA 95965

( NAME: Property Owner / Legal Representative )

( ADDRESS : City, State, Zip Code )

This PROPOSAL shall become the CONTRACT between aforementioned parties for the work specified below under WORK DESCRIPTION if accepted within 30 days of PROPOSAL DATE indicated below by specified Contractor, and shall be subject to all declarations of signature executed Proposal as well as Terms & Conditions attachment.

WORK DESCRIPTION : Hereafter referred to as the "Work" or "Project" specifies that the Contractor proposes to, with utmost professionalism, coordinate all stages of the Project while keeping owner/representative informed of important status updates, perform necessary labor and furnish essential materials and/or equipment to facilitate completion of the following:

>Metal - REROOF PROJECT location: 2880 S. 5<sup>th</sup> AVE. OROVILLE, CA 95965 ( RAS Building Roof Only. )

PROCEEDING WITH UTMOST PROFESSIONALISM, ATTENTION TO DETAIL, AND AESTHETIC OBJECTIVE WE WILL ACCOMPLISH THIS ROOFING PROJECT PLAN. → As per Customer Request: WE WILL CAREFULLY REMOVE EXISTING TILE FROM ENTIRE ROOF and Customer will Provide Equipment necessary >FOR US TO MOVE ALL TILE FROM ROOF TO GROUND, > WHERE WE WILL CAREFULLY STACK TILES ON PALLETS AND > PLASTIC WRAP PALLETS OF TILE. (Customer will then be responsible for Pallets of Tile.) → TO PROCEED WITH ROOFING PROJECT, WE WILL THEN >TEAR OFF REMAINING ONE LAYER OF EXISTING ROOFING TO BARE SHEATHING, AND >CAREFULLY INSPECT FOR DRY ROT. THEN, OVER CURRENT and/or REPAIRED CLEAN SOLID ROOF SHEATHING, WE WILL → APPLY ONE LAYER OF Premier Metal LLC "FTS" Platinum Synthetic Underlayment. >FOLLOWED BY, → INSTALLATION OF A "26 GAUGE-16" Premier Metal LLC standing seam Metal Roofing System. >with all applicable accessories PROPERLY INCLUDED. → WE WILL ALSO >REPLACE AND >PAINT ALL FLASHINGS AS NEEDED AND >CLEAN ALL OUR PROJECT DEBRIS FROM JOB SITE.

→→ METAL-REROOF PROJECT - TOTAL PRICE ... .. \$ **10,057.00**

\*SATELLITE signal relocation shall always remain the owner's responsibility.

\*DRY ROT is a living organism that begins and thrives in moist wood. It rapidly spreads through and destroys the underlying wood structure supporting your roof. Naturally we are not responsible for damage resulting from pre-existing issues or Dry Rot.

\*THIS BID DOES NOT INCLUDE (other than specified above): THE REPAIR OF DRY ROT OR UNDERLYING STRUCTURAL DAMAGE. SHOULD SUCH DAMAGE BE FOUND TO EXIST, REPAIRS WILL BE MADE ON A TIME AND MATERIAL BASIS.

\*NOR DOES THIS BID INCLUDE (unless specified in Work Description): ANY WORK PERTAINING TO GUTTERS, DOWN SPOUTS OR STORM DRAIN PIPING.

Proposal Withdrawal Option : This Proposal, once signed by Contractor, may be withdrawn by Contractor at any time prior to Owner delivering a fully executed signed copy to Contractor.

Proposal Acceptance : The Proposal shall be deemed accepted at such time that Contractor receives a fully executed signed copy via postal service, personally or by other mutually agreed upon recognized document delivery method.

\*Owner may cancel this transaction by midnight of 3<sup>rd</sup> business day of dated acceptance; acknowledged in writing by both parties.

Warranty Exclusions : The Contractor's Warranty of 5 years detailed in the Terms & Conditions Attachment shall not cover any preexisting defects regarding flashings, chimneys, etc., carpentry issues or storm damage caused by winds exceeding manufacturer warranty specifications or conditions not applicable to the Contractor's professional responsibility. \*STANDARD NO REPAIR WARRANTY← BOTH PARTIES agree to reasonably reconsider contract terms in the event of inarguably catastrophic circumstances.

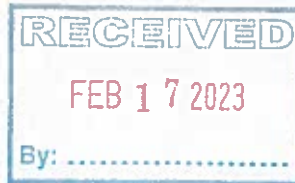
ALL COVERED ROOFING respectfully submits this Proposal, and appreciates the opportunity to serve you.

PROPOSAL DATE: 02 - 21 - 23 CONTRACTOR ( Julian / Julio Garcia )  email Signed on acceptance. [Signature]

OWNER ACCEPTANCE ( Signature )  \_\_\_\_\_ ( DATE ) \_\_\_\_\_

OWNER PRINTED NAME & TITLE : \_\_\_\_\_

→→→ NOTE : THIS CONTRACT IS ONLY COMPLETE WITH 2 PAGE ATTACHMENT TERMS & CONDITIONS Signed BY OWNER. THANK YOU, VALUED CUSTOMER.



## Central Valley Regional Water Quality Control Board

14 February 2023

Glen Sturdevant  
Sewerage Commission – Oroville Region  
PO Box 1350  
Oroville, CA 95965

### COMPLIANCE EVALUATION INSPECTION, SEWERAGE COMMISSION – OROVILLE REGION, SEWERAGE COMMISSION – OROVILLE REGION WASTEWATER TREATMENT PLANT, BUTTE COUNTY

On 3 February 2023, Central Valley Regional Water Quality Control Board staff (Staff) conducted a compliance evaluation inspection of the Sewerage Commission – Oroville Region Wastewater Treatment Plant (Facility). The purpose of the inspection was to evaluate compliance with Waste Discharge Requirements (WDRs) Order R5-2021-0044 (NPDES CA0079235).

Additionally, Staff discussed the current and future construction upgrades occurring at the Facility.

Staff found no violations or items of concern during the inspection. Enclosed is a copy of the Facility inspection report (CIWQS Inspection ID No. 50586186).

If you have any questions or concerns regarding this report, please contact me at 530-224-4853 or [Michael.Nilsen@waterboards.ca.gov](mailto:Michael.Nilsen@waterboards.ca.gov).

 Digitally signed by Michael Nilsen  
Date: 2023.02.13 09:49:22  
Water Boards

Mike Nilsen, P.E.  
Water Resource Control Engineer

MN: vt

Encl.: Compliance Evaluation Inspection Report

MARK BRADFORD, CHAIR | PATRICK PULUPA, ESQ., EXECUTIVE OFFICER

384 Knollcrest Drive, Suite 205, Redding, CA 96002 | [www.waterboards.ca.gov/centralvalley](http://www.waterboards.ca.gov/centralvalley)

**Thermalito  
Water and  
Sewer  
District**

A Public Agency

410 Grand Avenue  
Oroville, California 95965  
(530) 533-0740  
FAX (530) 533-9243

**DIRECTORS**

Brad Taggart  
Division 1

Trevor Hatley  
Division 2

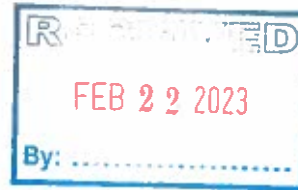
Scott Koch  
Division 3

Bruce Wristen  
Division 4

Mark Clark  
Division 5

Jayne Boucher  
Manager/Secretary

John Jeffrey Carter  
Legal Counsel



February 22, 2023

SC-OR

Attn: Mr. Glen Sturdevant  
P O Box 1350  
Oroville, CA 95965

Re: District's SC-OR Representatives and Voting  
Member

Dear Glen:

At our regular Board meeting held on February 21, 2023, the Board agreed to make the following changes regarding the Voting Member. For the remaining year, (February 2023 – June 2023) Mr. Bradley Taggart and Mr. Bruce Wristen will represent the District. Mr. Bradley Taggart will serve as the Voting Member.

Cordially,

Jayne Boucher  
General Manager





Mr. Glen Sturdevant, Manager/Superintendent  
Sewerage Commission – Oroville Region  
P.O. Box 1350  
Oroville, California 95965

February 10, 2023

Subject: Progress Report – General Consulting, Influent Pump Station Design, IPS Programming and Commissioning

Dear Glen,

This progress report for engineering services related to General Consulting, Influent Pump Station Design, and Influent Pump Station Programming and Commissioning covers work performed from November 26 through December 30, 2022. Our invoices for services performed during this period is attached.

Work performed during this period includes the following:

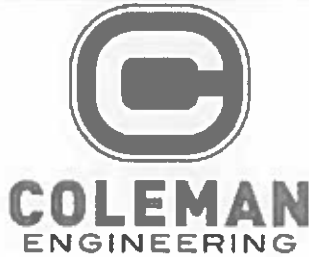
- TO 20 – General Consulting
  - Bi-weekly check-in calls
  - Continued development of draft impact study for connection of Graphic Packaging Inc.
  - On-going project management and administrative tasks
- TO 29 – Auxiliary Influent Pump Station Bid Documents
  - Analysis of new power service, connection with PV solar system
- TO 34 – WWTP Final Design
  - Bisulfite Package
    - Markups to drawings and specifications
    - Development of draft package for construction
    - Discussions with proposed contractor
  - Phase 1 and 2 Repackaging
    - Internal kickoff for phasing
    - Preparation for, and conducting kickoff workshop with SC-OR staff
    - Development of revised project schedule
- TO – 37 IPS Programming and Commissioning
  - Project Management
    - On-going tasks

If you have any questions regarding this progress report, please call me at 650-644-5948.

Regards,

*Ted Couch*

Ted Couch, P.E.  
Project Manager



## Primary Influent Pump Station No. 2 Monthly Progress Report – January and February 2023

**To:** Glen Sturdevant – SC-OR  
**Cc:** Mikah Salsi – SC-OR  
**From:** Simon Gray – Coleman Engineering  
Cody Tom – Coleman Engineering  
Jess Bonham – Coleman Engineering  
Alexander Yalong – Coleman Engineering  
**Date:** February 23, 2023  
**Project:** Sewerage Commission of Oroville Region – Primary Influent Pump Station #2  
**Subject:** Construction Phase Monthly Progress Report – January and February 2023

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This monthly progress report summarizes construction activity and progress for the Primary Influent Pump Station No. 2 Contract during the last two months.

### 1. Construction Contract Details

- Contract Title: Sewerage Commission – Oroville Region: Primary Influent Pump Station No.2
- Contractor: Gateway Pacific Contractors, Inc.
- Original Contract Price: \$7,171,451.00
- Executed Change Orders (1 - 7) to Date: \$34,216.43
- Current Contract Price: \$7,205,667.43
- Notice-to Proceed: Monday August 23, 2021
- Original Substantial Completion: Thursday August 18, 2022.
- Current Substantial Completion: Tuesday March 14, 2023.

## 2. Construction Activity and Progress Against Schedule During the Month

The table below shows tasks from the Contractor's Construction Schedule up to and during February 2023. Scheduled items shown below are based on a construction schedule prepared on August 12, 2022 by Gateway Pacific. Civil and mechanical work, including the new CMU Electrical building, the PG&E connection and the generator were previously projected to be completed by December 9, 2022. However, Substantial Completion will be delayed until May 2023 due to supply chain issues with the production and delivery of the MCC panel and VFDs.

Task	Scheduled	Completed	Notes
Water Test Flow Control Vault	Sept-05 through Sept-05		Not complete.
Install Monorail Structure	Sept-26 through Oct-14	Jan-19	Complete.
Water Test HRS Vault	Oct-11 through Oct-11		Not complete.
Install Monorail Crane	Oct-17 through Oct-19	Jan-20	Complete.
Subgrade for Paving	Jan-19 through Jan-27	Jan-25	Complete.
Aggregate Base for Paving	Nov-10 through Nov-18	Feb-2	Complete.
Metal Roofing (Elect. Building)	Nov-15 through Nov-28	Jan-19	Complete.
Site Concrete	Nov-21 through Dec-02	Jan-20	Complete.
Install New Influent Screen	Nov-22 through Nov-28	Dec-19	Complete
Install Doors & Hardware (Elect. Building)	Nov-29 through Nov-30	Jan-5	Complete.

Interior Insulation (Elect. Building)	Nov-29 through Dec-01	Jan-6	Complete.
Replace Checker Plate	Nov-29 through Dec-05		Not complete.
Install Overhead Doors (Elect. Building)	Dec-01 through Dec-02	Jan-10	Complete.
HVAC (Elect. Building)	Feb-1 through Feb-7		Not complete.

Green = Completed on time

Red = Completed behind schedule

Due to the delayed Substantial completion, an updated construction schedule was prepared on January 30, 2023, received by the Engineer on February 1, 2023 and approved by SC-OR on February 2, 2023. Gateway Pacific, Central Sierra Electric, and Coleman Engineering demobilized on February 14, 2023 and plan to remobilize on March 13, 2023. Therefore, several milestones were delayed to March 2023 and onwards. These milestones were not shown on the table above but are noted in the Lookahead Schedule in Section 5 of this report.

### 3. Construction Issues Resolved During the Month

On January 4<sup>th</sup> the Contractor began installation of the aluminum checkered plate covers in the influent screening facility. However, they discovered that the plates were not cut correctly. To resolve this issue, the Contractor spent several days field-fitting the plates by trimming and grinding the plate covers and the channel supports.

### 4. Construction Expenditures vs. Current Contract Price

The Contractor submitted its Application and Certificate for Payment No. 9 on November 30, 2022 in the sum of \$208,596.25. Payment was claimed for the submerged pump piping, above grade pump station piping, 1" (2W) piping, monorail support structure, monorail beam and hoist, backfill structures, and prefabricated electrical building. The Application was sent to SC-OR on December 14, 2022 for approval. All applications for payment represent payment of 76% of the current contract price.

Seven Change Orders have been executed. There is a net increase in the Contract Price from these change orders, resulting in a final out-turn construction cost of \$7,205,667.43. Change Order No. 4 also extended the Contract Time to March 14, 2023 due to supply chain issues with the production and delivery of the MCC panel and VFDs, as noted above.

**5. Contractor’s Lookahead Schedule**

Per the construction schedule prepared on January 30, 2023 by Gateway Pacific, the Contractor plans to complete the following construction activities after remobilizing in March:

Task	Scheduled Completion	Notes
<i>Civil/Mechanical</i>		
Site Painting	Mar-3	Now late March.
Install Slide Gates	Mar-9	Now late March.
Cut 42" DIP	Mar-9	Now late March.
Install Meter Vault Sump Pump	Apr-12	
Install Manning Sampler	Apr-19	
Asphalt Paving	May-3	
<i>Electrical</i>		
VFD Delivery	Apr-10	Estimated shipping date is now April 29. Likely delivered to SC-OR mid-May.
MCC Delivery	Apr-10	
PG&E Install Connection	Apr-11	
Pull Wire	May-10	
Terminate Wire	May-17	
Test Generator	Mar-24	
Test & Start-Up	May-18	

**6. Engineering Expenditure vs. Budget**

Coleman Engineering has expended \$657,653 to date for construction contract administration, construction management, project management and construction observation and resident engineer inspection, including subconsultant expenses. This represents 90% of the Engineering Services During Construction budget of \$731,051.

We previously advised the SC-OR team that the likely final cost for construction contract administration, construction management, project management and construction observation and resident engineer inspection, including subconsultant expenses, will be \$704,000. This remains under the original 12-month budget based on Substantial Completion in August 2022, despite the need to extend the construction contract. However, this assumed that full-time site representation will not be needed from January 2023

onwards. Full-time site representation was needed for all of January 2023 and half of February 2023 and will be needed again from March 13, 2023.

**Construction Photos**



The Contractor welds the overhead crane structure.



The Contractor installs the hoist.



The Contractor completes metal roofing and flashing on the electrical building.



The Contractor installed the roll-up door for the electrical building.



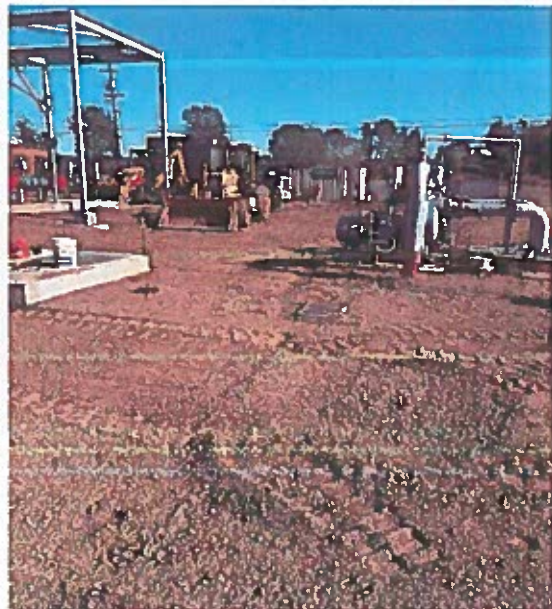
The Contractor trims and grinds the aluminum plate covers for the influent screening facility.



The Contractor grouts pedestals at slide rail anchors inside wet well



The Contractor sets bollards around the utility transformer pad.



The Contractor lays and compacts AB around the Site.



The Contractor lays and compacts AB around the HRS Flowmeter Vault and Flow Control Vault.



Central Sierra completes installation of conduits at the Influent Screening Facility.



# **Environmental Compliance Report**

To the SC-OR Commissioners and Staff from Kendra Morgan

*February 24, 2023*

## **INDUSTRIAL PRETREATMENT PROGRAM**

### **INSPECTIONS**

The dischargers submitted their monthly flow reports for January 2023. RCBS has continued suspending discharge from their tumbling line until they can maintain the BOD under their limit. All other dischargers and lines appear to be in compliance with their permits.

GPI is still in the process of getting their discharge application approved. They are required to submit at least 4 more sample sets for the engineers to review the results and the impact that their discharge would have on our system. They have completed these 4 sampling sets and are awaiting laboratory results, which we will then submit to the engineers.

### **ENFORCEMENT**

There are no enforcement items to report.

### **ACTIVITIES**

Our annual inspection with our regulator from the Regional Water Board was conducted on February 3, 2023 at 9:30 am. There were no findings and everything was satisfactory for him.

All other operations continued as normal in the laboratory and environmental areas.

# Sewerage Commission - Oroville Region

## Monthly Flows Report - Jan-23

<b>Name of Agency</b>	<b>Total Monthly Flow (MG)</b>	<b>Average Daily Flow (MG)</b>	<b>Total Peak Flow (MG)</b>	<b>Date of Peak Flow</b>
<b>SC-OR Plant Total</b>	180.773	5.831	15.00	1/14/2023
<b>Lake Oroville Area P.U.D.</b>	54.653	1.763	5.00	1/9/2023
<b>Thermalito Water and Sewer</b>	21.124	0.681	2.88	1/5/2023
<b>City of Oroville</b>	104.997	3.387	8.40	1/14/2023

Septage Pumps 0.2324 Million Gallons/Month

Monthly Rainfall 7.15 Total Inches/Month