

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on June 24, 2020 at 5:00 p.m.)

1. Call to Order ❖

Chairman Fairbanks called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Fairbanks and Kuehner from the Lake Oroville Area Public Utility District, Pittman and Reynolds from the City of Oroville, Hatley and Latulippe from the Thermalito Water and Sewer District. Staff present was Manager Scott Koch and SC-OR Attorney Desiree Vance.

3. Salute to the Flag ❖

Vice-Chair Hatley led Commissioners, staff and guest in the salute to the flag.

4. Acknowledgment of Visitors ❖

Shelly Anderson of Bryce Consulting.

5. Board Meeting Minutes of the Regular Meeting held on May 27, 2020❖

Upon motion by Vice-Chairman Hatley to approve the minutes of the meetings, and second by Commissioner Kuehner, the minutes of the May 27, 2020 regular meeting were unanimously approved.

6. Employee Safety Meeting Minutes❖

Upon motion by Commissioner Latulippe to approve the minutes of the meetings, and second by Vice-Chair Hatley, the minutes of the May 27, 2020 employee safety meeting were unanimously approved.

7. Authorization of Warrants ❖

Chairman Fairbanks met with Manager Koch and checked the warrants earlier, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Kuehner. Warrants 26160-26210 in the total amount of \$446,554.65 from May 28 to June 24, 2020, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

8. Fiscal Reports ❖

Manager Koch stated the fiscal reports for May 2020 were in the packets for review. There were no questions and nothing further to report.

9. Election of Officers ❖

Clerk Koch opened the nominations for Chairman for fiscal year 2020/21. Commissioner Hatley was nominated by Commissioner Reynolds for the position of Chairperson, which was seconded by Commissioner Pittman, and closed by Commissioner Kuehner. There being no other nominations, Commissioner Hatley was elected Chairperson for fiscal year 2020/2021 by acclamation.

Chairman Fairbanks opened the nominations for Vice-Chair. Commissioner Hatley nominated Commissioner Pittman for the position of Vice-Chair, which was seconded by Commissioner Latulippe and closed by Commissioner Kuehner. There being no other nominations for the position, Chairman Fairbanks closed the nominations and cast the unanimous vote for Commissioner Pittman, who was elected Vice-Chair for fiscal year 2020/2021 by acclamation.

10. Appreciation of Service Award ❖

Vice-Chair Hatley presented outgoing Chairman Fairbanks with an award to thank him for his service as Chairman to the Commission for fiscal year 2019/2020.

11. Resolution 02-20 Corrections (Rescinding Resolution 03-10 and Declaring Capacity Limitations and Establishing Developer Agreements) ❖

Manager Koch stated that Resolution 02-20 is a correction to the resolution that was adopted at the May meeting correcting a conflict in wording.

A motion was made by Commissioner Kuehner to adopt Resolution 02-20 as corrected – Rescinding Resolution 03-10 and Declaring Capacity Limitations and Establishing Developer Agreements. The motion was seconded by Commissioner Vice-Chair Hatley, and passed by the following votes: Reynolds – Aye, Fairbanks – Aye, Hatley – Aye.

12. Resolution 03-20 and SC-OR Policy 7140 (Establishing Monthly Sewer Service Charge Reserve in Unrestricted Account and yearly Review of Sewer Service Charge) ❖

Manager Koch reported that Resolution 03-20 and policy 7140 sets the monthly sewer service charge at \$15.85 per the budget adopted at the May meeting.

A motion was made by Vice-Chair Hatley to adopt Resolution 03-20 (Establishing Monthly Sewer Service Charge Reserve in Unrestricted Account and yearly Review of Sewer Service Charge) and Policy 7140. The motion was seconded by Commissioner Kuehner, and passed by the following votes: Reynolds – Aye, Hatley – Aye, Fairbanks – Aye.

13. Resolution 04-20 and SC-OR Policy 7400 (Establishing Septage Processing Charge Reserve in Unrestricted Account and Yearly Review as a Part of Sewer Service Charge) ❖

Manager Koch stated that this resolution and policy maintains the current septage fees at \$71.52 per 1,000 gallons within the SC-OR service area, and \$83.55 within in the SC-OR sphere but outside the service area. Commissioner Pittman commented that due to the fact that the campgrounds at Bidwell and Loafer Creek were closed there would be a reduction in influent.

A motion was made by Vice-Chair Hatley to adopt Resolution 04-20 and Policy 7400 – Establishing Septage Processing Charge Reserve in Unrestricted Account and Yearly Review as a Part of Sewer Service Charge. The motion was seconded by Commissioner Latulippe, and passed by the following votes: Reynolds – Aye, Hatley – Aye, Fairbanks – Aye.

14. Resolution 05-20 (Establishing Source of Funds for Facility Upgrades Necessary to Meet Regulatory Requirements) ❖

Manager Koch said that this resolution establishes the funds for the plant modifications, which are currently going to the Environmental Design and Funding applications. We were able to increase the amount going into that account to \$5.25 per EDU.

A motion was made by Commissioner Kuehner to adopt Resolution 05-20 – Establishing Source of Funds for Facility Upgrades Necessary to meet Regulatory Requirements. The motion was seconded by Commissioner Pittman, and passed by the following votes: Reynolds – Aye, Hatley – Aye, Fairbanks – Aye.

15. Resolution 06-20 (Financial Assistance Application for a Loan/Grant from the State Water Resources Control Board for the Design and Construction of the Wastewater Treatment Plant Upgrade Project) ❖

Manager Koch said that this is a new resolution that authorizes the manager or Chairman of the Board to direct, sign and file on behalf of SC-OR a financial assistance application for a loan/grant from the State Water Resources Control Board in an estimated amount of \$38,000,000 for the design and construction of the Wastewater Treatment Plant Upgrade Project.

A motion was made by Commissioner Pittman to adopt Resolution 06-20 – Financial Assistance Application for a Loan/Grant from the State Water Resources Control Board for the Design and Construction of the Wastewater Treatment Plant Upgrade Project. The motion was seconded by Vice-Chair Hatley, and passed by the following votes: Reynolds – Aye, Hatley – Aye, Fairbanks – Aye.

16. Compensation Review Advisory Committee Report ❖

The advisory committee reported on meetings with Attorney Vance and Shelly Anderson, Bryce Consulting representative. Commissioner Pittman reported on the issues of salary compensation and organizational structure. Shelly has submitted some options for restructuring for consideration.

Shelly Anderson from Bryce Consulting said they were asked to review the organization structure of SC-OR, specifically for the general managers' position, and to conduct a compensation study. Direction was given to Shelly to create a wage scale based upon option 2 with the current list of agencies provided, with the elimination of Redding and Yuba City, and the addition of Butte College.

A motion was made by Commissioner Pittman to authorize Bryce Consulting to move forward with Option 2 and the creation of a wage scale based upon the agency list with requested changes. The motion was seconded by Commissioner Kuehner, and passed by the following votes: Reynolds – Aye, Hatley – Aye, Fairbanks – Aye.

17. Attorney's Report ❖

She reported that all is running smoothly at the plant. There is nothing further to report.

18. Manager's Report ❖

Manager Koch reported that we had an inspection by the Regional Water Quality Control Board. He believes it went well. The representative was impressed by our upgrade design, and said that once complete it will be the most advanced plant in the north state.

Commissioner Pittman asked about the status of the Highway 70 man camp. Manager Koch said he hasn't heard anything from them; and we are no longer taking water from them.

Manager Koch said that the old POPI plant contacted SC-OR regarding leasing some of our property for storing logs from Paradise. He has no more information than that. This may be brought back to the board for consideration.

19. Visitor Comments ❖

No comments.

20. Commissioner and Staff Comments ❖

Chairman Fairbanks thanked the Commission for letting him be the Chairman, and appreciated the demeanor of the Commissioners.

21. Adjournment ❖

There being no further business, the meeting was adjourned at 6:12 p.m. to the regular meeting scheduled on July 22, 2020 at 5:00 p.m.

Respectfully submitted,



SCOTT J. KOCH, CLERK