

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on February 24, 2026 at 05:00 p.m.)

1. Call to Order ❖

Chairperson Mastelotto called the meeting to order at 05:00 p.m.

2. Roll Call ❖

Commissioners present were Mastelotto and Salvucci from the Lake Oroville Area Public Utility District, Goodson from the City of Oroville, and Koch and Clark from the Thermalito Water and Sewer District. Staff present included Manager Glen Sturdevant and Plant Supervisor Mikah Salsi, and Attorney Ryan Jones, who joined by Zoom. Commissioner Pittman from the City of Oroville was absent.

3. Salute to the Flag ❖

Chairperson Mastelotto led the commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None.

5. Board Meeting Minutes of the Regular Meeting held on January 27, 2026 ❖

Upon motion by Chairperson Mastelotto to approve the minutes of the meeting, and seconded by Commissioner Goodson, the minutes of the January 27, 2026 regular meeting were unanimously approved.

6. Employee Safety Meeting Minutes ❖

Upon motion by Vice-Chairman Koch to approve the minutes of the meeting, and seconded by Commissioner Salvucci, the minutes of the February 19, 2026 Employee Safety meeting were unanimously approved.

7. Authorization of Warrants ❖

Commissioner Salvucci met with Manager Sturdevant and reviewed the warrants earlier. Having found everything to be in order, a motion was made by Commissioner Salvucci for their approval, and the motion was seconded by Chairperson Mastelotto. Warrants 30899-30960 in the total amount of \$898,901.18 from January 28 to February 24, 2026, including Commissioner fees and electronic fund transfers and deposits, were unanimously approved and ordered paid. Manager Sturdevant explained that the warrant

list now includes both bank transfers and deposit entries for full transparency, following the recommendation of SC-OR's auditor and accounting firm, C.L.A. (CliftonLarsonAllen).

8. Fiscal Reports ❖

Manager Sturdevant reported that the fiscal reports for January 2026 were included in the Board packets for review. There were no questions from the Board. Manager Sturdevant explained the update on the Revenue sheet, which provides greater transparency regarding SC-OR's contribution rates to the R&CA and WCRF reserves as reflected in the budget. This change was made based on the recommendation of SC-OR's accounting firm, C.L.A. (CliftonLarsonAllen).

9. SC-OR Policy 7050 – Calculation and Collection of Sewer Rates and Charges ❖

Manager Sturdevant reported that he recently met with the City of Oroville to discuss efforts to properly track multi-family units. During that meeting, it became apparent that several items in the current policy had been overlooked and need revision. Included in the agenda packet are both the amended policy and a marked-up version showing the proposed changes.

The primary change involves the use of weighting factors to account for Regional Facility Charges (RFCs). Under the current policy, SC-OR does not apply weighting factors to calculate EDUs for RFCs. While the weighting factor does not change the RFC rate itself, it does change the total EDU total count, which in turn affects the total RFC charged. The current policy (page 2) states that SC-OR's impact fee for all new connections to the regional sewer system is not subject to weighting factors. The proposed revisions update this language to reflect that weighting factors 'is subject to,' consistent with the creation of two new residential categories.

Commissioner Goodson requested clarification on the addition of these new residential categories. Manager Sturdevant explained that previously, SC-OR treated all residential units as a single category—meaning, for example, a 5-bedroom home and a 1-bedroom apartment within a large multi-family complex were assessed the same. During the K&M lawsuit process, it was emphasized that fees must be proportional; census data shows that multi-family units, on average, hold more people per unit than single-family units.

SC-OR determined that multi-family units have an average occupancy of 0.88 persons for every 1 person in a single-family unit. This ratio became the basis for a weighting factor of 0.88. For example, a 100-unit apartment complex multiplied by 0.88 results in an EDU count of 88. Manager Sturdevant clarified Commissioner Salvucci's comment regarding the 16-fixture counts. He explained that if a property includes a communal-use building, the fixture units from that building are also counted, such as laundry facilities and pool building. Those fixture units are added to the 88 EDUs (from the weighted residential calculation) and then applied under the commercial fixture calculations.

Manager Sturdevant clarified that under the new billing determination, multi-family properties may or may not be paying less under the new billing than before. Previously, communal buildings were not included in the calculation; to ensure SC-OR remains whole

while maintaining fairness and proportionality, those communal buildings will now be counted.

Chairperson Mastelotto asked whether a pool would be included in these calculations. Manager Sturdevant explained that SC-OR has an existing policy prohibiting pool water from being drained into the sewer system; therefore, pools are not counted.

Commissioner Salvucci made a motion to approve the amendment to SC-OR Policy 7050 – Calculation and Collection of Sewer Rates and Charges to correct and clarify the policy language. Commissioner Clark seconded the motion, and it passed by the following vote: Clark – Yes, Mastelotto – Yes, Goodson – Yes.

10. Attorney's Report (All items may be subject to Board action) ❖

Attorney Jones had nothing new to report and no progress on lawsuit.

11. Manager's Report (All items may be subject to Board action) ❖

Manager Sturdevant reported on the following:

No operational issues to report this month.

Project Updates:

Solar - The solar project is expected to mobilize onsite soon, as the engineering phase is nearing completion.

Plant Upgrade - Manager Sturdevant provided clarification on the \$276,555.79 change order reported at last month's meeting. This amount reflects work that is intended to be completed in the Plant Upgrade Phase 2. While the cost is higher than what was originally anticipated for Phase 1, it will ultimately reduce the amount needed for Phase 2, resulting in costs we will not have to incur later.

RCPS – The project has begun, and a nesting bird survey has been completed, which is the first requirement before ground work can proceed. SC-OR is also working with Caltrans to amend the project plans. A small change order will be required so the updated plans can be approved and stamped by our engineering team.

SC-OR – We are still awaiting a response from the County regarding the additional \$6.3 million in funding for Phase 1. SC-OR is continuing to work on the funding details, and the County has requested additional reporting on current billing—reporting that goes beyond what SC-OR's contract is required to provide to the County and what the Contractor's contract is required to provide to SC-OR. If this additional reporting requirement is deemed valid, the Contractor will need to hire extra staff to meet it, which would result in another change order. Our attorney is reviewing the contract language to determine whether the County's reporting request is legitimate.

Entity Reports:

T.W.S.D. – Manager Sturdevant has kept District Engineer Heindel and Manager Boucher up to date on the RCPS project.

City of Oroville – Manager Sturdevant has been keeping Public Works Director Kaber up to date on the RCPS project and has been meeting with City Administrator Ring regarding related policy items.

L.O.A.P.U.D. – No new business was reported, other than Manager Goyer reaching out during the recent rain event to see if SC-OR needed any assistance. This reflects the J.P.A.-wide collaborative approach and our ongoing efforts to support one another. Manager McGuire with the City and Manager Boucher with T.W.S.D. demonstrated the same level of cooperation.

12. Visitor's Comments ❖

None.

13. Commissioner and Staff Comments ❖

None.

14. Adjournment ❖

There being no further business, the meeting was adjourned at 05:14 p.m. to the regular meeting scheduled for March 24, 2026 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK