

**MINUTES OF THE REGULAR MEETING
OF THE SEWERAGE COMMISSION - OROVILLE REGION**

(Held at the Commission office on March 27, 2019 at 5:00 p.m.)

1. Call to Order ❖

Vice-Chair Fairbanks called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Fairbanks from the Lake Oroville Area Public Utility District, Pittman and C. Reynolds from the City of Oroville, and Taggart from the Thermalito Water and Sewer District. Staff present were Manager Scott Koch and SC-OR Attorney Desiree Vance. Commissioners Kiely and E. Reynolds were absent.

3. Salute to the Flag ❖

Commissioner Pittman led Commissioners and staff in the salute to the flag.

4. Acknowledgment and Welcome of New Commissioner ❖

Manager Koch requested that new commissioner Pittman be sworn in prior to any official business taking place. Manager Koch gave the Oath of Office to Commissioner Pittman. The swearing in was witnessed by all Commissioners present.

5. Acknowledgment of Visitors ❖

Logan Vance, son of Attorney Desiree Vance.

6. Special Election of Officer ❖

A special election was held to replace the position of Chairperson due to Janet Goodson being replaced on the SC-OR Board.

Commissioner Reynolds nominated David Pittman for the position of Chairman. The nomination was seconded and closed by Commissioner Taggart. The motion to appoint David Pittman was unanimously approved by all.

7. Board Meeting Minutes ❖

Upon motion by Commissioner Taggart to approve the minutes of the meeting, and second by Commissioner Fairbanks, the minutes of the February 27, 2019 regular meeting were unanimously approved.

8. Authorization of Warrants ❖

Vice-Chair Fairbanks met with Manager Koch and checked the warrants earlier, and finding everything to be in order made a motion for their approval. Upon second by Commissioner Taggart, warrants 25372-25423 in the total amount of \$307,762.99 from February 28, 2019 to March 27, 2019, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

9. Fiscal Reports ❖

Fiscal Officer Koch reported that all fiscal reports were included in the board packets; there were no questions and nothing further to report.

10. Sewer Connections for Recreational Vehicles, Mobile Homes and Manufactured Housing Units at the City Corporate Yard ❖

Discussion was held regarding the proposed agreement that was drafted by Manager Koch and Attorney Vance, which follows the guidelines of Resolution 09-17, with the additions requested at our last meeting.

A motion was made by Commissioner Fairbanks to approve the agreement with the City of Oroville for Sewer Connections for Recreational Vehicles, Mobile Homes and Manufactured Housing Units at the City Corporate Yard, and to authorize the manager to sign the agreement. The motion was seconded by Commissioner Taggart, and passed by the following votes: Fairbanks – Aye, Reynolds – Aye, Taggart – Aye.

11. Updates to Policies 2710, 2711 & 2712 ❖

Manager Koch explained that the only changes to these policies were because the pager towers no longer work as a result of the fire in Paradise, therefore our pagers no longer work. The company does not know if they will replace the towers. We have been using cell phones and it has been working fine. The updates to these policies were to change the language concerning the use of pager numbers and replace it with cell phone numbers.

A motion was made by Commissioner Taggart to approve the updates to Policies 2710, 2711 and 2712. The motion was seconded by Commissioner Fairbanks and passed by unanimous vote.

12. Fiscal Year 2019/2020 Proposed Budget ❖

Fiscal Officer Koch reported that he has hired a new operator. He reviewed budgeted items explaining their increase or decrease by line item, and stated that the overall budget is a decrease of 3.51% from the current fiscal year budget. This allows for over \$1 million to be applied toward the dew design of the plant. He reminded the Commissioners that this budget is an estimate and subject to change based upon the needs of the plant and other factors as they arise.

A motion was made by Commissioner Reynolds to adopted the proposed budget for 2019/2020, which was seconded by Commissioner Taggart, and passed by the following votes: Fairbanks – Aye, Reynolds – Aye, Taggart – Aye.

13. Attorney's Report ❖

Attorney Vance reported that there are no claims or litigation against the plant, everything is running smoothly, and there is nothing further to report.

14. Manager's Report ❖

- Influent Pump Station Funding Update: Manager Koch updated the Commission on the progress of the influent pump station funding. Construction probably won't begin until the summer. He and Ken Shuey have been trying to find funding. They filed a Notice of Intent with Cal OES, and should know in a couple of weeks if the project was accepted or denied. Manager Koch and Ken will have a call with USDA on Monday afternoon to see what they can do for us as far a loan or grant funds. Doug LaMalfa and Diane Feinstein are putting forward some legislation, one being to remove the population requirement for USDA funding, and the second being up to 60% grant funding through USDA. Manager Koch called IRWM who said our project is still on the list for funding, but also said maybe we should seek other funding outlets. Their approvals are not until September. We are doing what we can to seek funding.

15. Visitor Comments ❖

None

16. Commissioner and Staff Comments ❖

Discussion was held regarding the impact of FEMA trailers and what is being done with their septage.

17. Adjournment ❖

There being no further business, the meeting was adjourned at 5:43 p.m. to the regular meeting scheduled for April 24, 2019 at 5:00 p.m.

Respectfully submitted,



SCOTT J. KOCH, CLERK