

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on September 24, 2024 at 5:00 p.m.)

1. Call to Order ❖

Chairman Pittman called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Mastelotto and Salvucci from the Lake Oroville Area Public Utility District, Pittman and Thomson from the City of Oroville, Koch from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi; Attorney Ryan Jones attended by Zoom. Commissioner Clark was absent.

3. Salute to the Flag ❖

Manager Sturdevant led the commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Board Meeting Minutes of the Regular Meeting held on August 27, 2024 ❖

Upon motion by Vice-Chair Mastelotto to approve the minutes of the meeting, and seconded by Commissioner Salvucci, the minutes of the August 27, 2024 regular meeting were unanimously approved.

6. Employee Safety Meeting Minutes of September 17, 2024 ❖

Upon motion by Commissioner Salvucci to approve the minutes of the meeting, and seconded by Commissioner Koch, the minutes of the September 17, 2024 employee safety meeting were unanimously approved.

7. Authorization of Warrants ❖

Commissioner Koch met with Manager Sturdevant and reviewed the warrants earlier, and having found everything to be in order made a motion for their approval. The motion was seconded by Vice-Chair Mastelotto. Warrants 29180-29228 in the total amount of \$200,830.08, including employee paychecks, commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

8. Fiscal Reports ❖

Manager Sturdevant stated both July and August fiscal reports were included in the packets, as July's weren't available last month due to the annual audit being conducted.

9. Closed Session ❖

The meeting adjourned to closed session at 5:04pm, and reconvened at 5:33pm. A motion was made by Chairman Pittman and seconded by Vice-Chair Mastelotto to approve the merit increase for Manager Sturdevant effective October 1, 2024. The motion passed by the following vote: Mastelotto – Yes, Pittman – Yes, Koch – Yes.

10. Hourly Wage Schedule (Appendix II)❖

Manager Sturdevant reported that by policy the employees automatically receive a cost-of-living increase every September 1st unless the CPI is over 5%. If it is over 5%, we must bring it to the Commission for approval. This year the CPI was 2.5%, retroactive to September 1, 2024. CalPERS requires our board to adopt the new wage scale, so we have brought it to the meeting for consideration.

A motion was made by Commissioner Salvucci to adopt the new wage schedule as presented effective September 1, 2024. The motion was seconded by Commissioner Koch, and passed by the following vote: Mastelotto – Yes, Pittman – Yes, Koch – Yes.

11. Fixing the Time for Regular Meetings of November and December 2024❖

Manager Sturdevant stated that every year the meeting dates in November and December are changed to avoid conflicts with the holidays. This year we recommend changing the November meeting to Wednesday, November 20th at 5:00 pm, and the December meeting to Tuesday, December 17th at 11:00 am, with our Christmas luncheon immediately following.

A motion was made by Commissioner Salvucci to move the regular meeting days in November and December to November 20, 2024 at 5:00 pm and December 17, 2024 at 11:00 am. The motion was seconded by Vice-Chair Mastelotto, and passed by unanimous consensus.

12. Resolution 08-24 (Fixing the Regional Facility Charge) and SC-OR Policy 7260 ❖

Manager Sturdevant reported that this resolution and policy are an annual review, and staff recommends no change to the RFC charge.

A motion was made by Commissioner Thomson to adopt Resolution 08-24 (Fixing the Regional Facility Charge) and SC-OR Policy 7260. The motion was seconded by Commissioner Salvucci, and passed by the following vote: Mastelotto – Yes, Pittman – Yes, Koch – Yes.

13. Attorney's Report ❖

Attorney Jones stated that there is nothing new to report. The items discussed in closed session in the August meeting are moving forward. The litigation items are at a standstill.

14. Manager's Report ❖

Manager Sturdevant stated there are no operational issues to report.

We are trying to get our sludge moved to the Neal Road Landfill, but even though we asked them for a list of all tests that we needed to perform on our sludge prior to hauling, which were all performed, they have now said they require an additional test. Kendra, our Environmental Compliance Supervisor, was able to find a lab that will perform the test and get us the results in about 5 days, so hopefully soon we can haul the sludge before rains come.

Solar Expansion: Our solar field is at the back south side of our property, for which it costs a lot of money for the equipment to transfer the power from the solar field to our main facilities because it is so far from where we use the power generated. Our thought is if we expand the solar field, we could move it to the open space behind the digester, which gives a much shorter run to get to the facility, and we wouldn't have to buy transformers and a giant transmission wire. When the main plant upgrade happens (phase II), we will merge our parcels, and PG&E will install a 6,000 amp drop up front to serve the whole plant. The longer we wait to do this move, it will cost us \$500,000 per year, which will be a 4-year payback. It seems like a no-brainer to do the move now to save that money annually. We are working on getting proposals, but wanted to get direction from you, the board. Commissioner Koch said that the current solar field is as efficient as it can be with that distance. It was the consensus of the Commission to move forward with this.

City of Oroville: We had a JPA meeting that City Administrator Brian Ring and Public Works Director Fred Mayo attended last month. We also had a JPA meeting with LAFCO that Brian attended.

TWSD: Manager Jayme Boucher and Engineer Chris Heindel attended both JPA meetings. We also had a meeting with them last week to discuss the Ruddy Creek pump design that will be serving their community. Jayme has a wealth of experience, so Manager Sturdevant wanted to check with him to be sure he didn't see any issues.

LOAPUD: Dave Goyer attended both JPA meetings. We offered him help in any way that he needs, such as with the railroad issue that he is tackling.

15. Visitor Comments ❖

None

16. Commissioner and Staff Comments ❖

Chairman Pittman said that one thing we might want to add to our board meetings is a safety briefing at the beginning covering topics such as, what do we do in the case of an earthquake, or if there is an active shooter. What does everybody do, where do they go, and who is responsible for clearing out the building. Manager Sturdevant said that he will implement that into the agenda.

17. Adjournment ❖

There being no further business, the meeting was adjourned at 5:53 p.m. to the regular meeting scheduled for October 22, 2024 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK