

MINUTES OF THE REGULAR MEETING OF THE SEWERAGE COMMISSION - OROVILLE REGION

(Held at the Commission office on July 28, 2021 at 5:00 p.m.)

1. Call to Order ❖

Chairman Pittman called the meeting to order at 5:00 p.m.

2. Roll Call ❖

Commissioners present were Commissioners Fairbanks and Mastelotto from the Lake Oroville Area Public Utility District, Pittman and Reynolds from the City of Oroville, Hatley and Wristen from the Thermalito Water and Sewer District. Staff present was Manager Glen Sturdevant, Plant Supervisor Mikah Salsi, and SC-OR Attorney Scott Huber. Chairman Pittman welcomed new Commissioner Wristen to the board.

3. Salute to the Flag ❖

Chairman Pittman led Commissioners and staff in the salute to the flag.

4. Acknowledgment of Visitors ❖

None

5. Board Meeting Minutes of the Regular Meeting held on June 23, 2021 ❖

Upon motion by Commissioner Hatley to approve the minutes of the meetings, and second by Commissioner Reynolds, the minutes of the June 23, 2021 regular meeting were unanimously approved.

6. Authorization of Warrants ❖

Chairman Pittman met with Manager Sturdevant and checked the warrants, and having found everything to be in order made a motion for their approval. The motion was seconded by Commissioner Reynolds. Warrants 26845-26917 in the total amount of \$563,391.98 from June 24 to July 28, 2021, including Commissioner fees and electronic fund transfers, were unanimously approved and ordered paid.

7. Fiscal Reports ❖

Manager Sturdevant stated the fiscal reports for June 2021 were in the packets for review. There were no questions and nothing further to report.

8. RCPS Design ❖

Manager Sturdevant stated he was directed to obtain a quote for the design of the Ruddy Creek Pump Station from Jacobs Engineering. That quote came in at \$398,040.00. His recommendation is that we accept the bid from Jacobs and push forward as quickly as we can with this project.

A motion was made by Commissioner Reynolds to accept the bid from Jacobs Engineering for the design of the New Ruddy Creek Pump Station at a cost not to exceed \$398,040. The vote was seconded by Commissioner Fairbanks, and passed by the following votes: Fairbanks – Aye, Reynolds – Aye, Hatley – Aye.

9. Jacobs Engineering Contract Amendment No. 4 for Task Order #29 ❖

Manager Sturdevant said that Coleman Engineering had a provision in their contract of \$44,000 (\$22,000 for records drawings and \$22,000 for conform drawings). This money was approved in the Coleman Engineering contract. If we directly contract with Jacobs, it gives us more access to Jacobs and we won't have to pay Coleman to call Jacobs, and pay for the engineers to go back and forth. This will hopefully save SC-OR money.

A motion was made by Commissioner Reynolds to approve the contract amendment no. 4 with Jacobs Engineering to provide records drawings and conform drawings on the Influent Pump Station Project for an amount not to exceed \$44,000.00. The motion was seconded by Commissioner Hatley, and passed by the following votes: Fairbanks – Aye, Reynolds – Aye, Hatley – Aye.

10. Contingency for Influent Pump Station Project ❖

Manager Sturdevant stated that he should have added a 10% contingency to the original bid that Gateway Construction gave us. After consulting with Jayme Boucher, the manager of T.W.S.D., he recommended he bring it to the board for consideration because it is needed. At the same time, Manager Sturdevant would like the Commission to consider authorizing an amount to allow him to approve change orders during the Influent Pump Station construction. If we get to a point in construction where a change order is needed, and he cannot get an approval quickly, it can cost more than the change order just having the crews sitting idle.

It was the recommendation of Commissioner Reynolds that Manager Sturdevant send any change orders to Attorney Huber to avoid a Brown Act violation. Chairman Pittman asked about the timeline of the project. Manager Sturdevant said there is a pre-construction meeting scheduled for August 17th. After that meeting, he will send the Letter to Proceed, and then they have 360 days to complete the project.

Commissioner Reynolds made a motion to approve the \$700,000 contingency budget for the Influent Pump Station Project, and authorize the manager to approve change orders up to \$25,000 per incident without board approval. The motion was seconded by Commissioner Hatley, and was approved by unanimous consensus.

11. Attorney's Report ❖

Nothing to report

12. Manager's Report ❖

Manager Sturdevant said there were no operational or maintenance issues this month. He asked about looking into a flexible scheduling of operations personnel, and allowing certain personnel to work remotely. Commissioner Reynolds said that his experience with allowing remote working it was very hard for the employee to come back to the worksite. He thinks it will make it hard on himself. Commissioner Hatley said there might be some legal issues with a flexible schedule.

Commissioner Pittman asked if SC-OR had lost power at the plant during the scheduled PG&E outage. Manager Sturdevant said it was out for about 12 hours.

13. Visitor Comments ❖

None

14. Commissioner and Staff Comments ❖

Commissioner Reynolds again welcomed Bruce Wristen to the Commission. Commissioner Wristen said he looks forward to serving.

Chairman Pittman said he and Manager Sturdevant had a discussion on how to use SC-OR's outflow and possibly get paid for it. He suggested that Manager Sturdevant and staff consider visiting the Orange County Water District. Their plant purchases the wastewater from the plant next door, clean it up, and sell it to the local cities. Commissioner Hatley said that the SC-OR board has had this discussion in the past, and at the time were told that once the water runs out of our pipe it is no longer ours to sell. Manager Sturdevant clarified that once our water goes into the Feather River we no longer own it. He and Plant Supervisor Salsi are going turn over every stone to see if they can find a way to sell our water. They have discussed it with past manager Sousa who led that initial investigation. Being in a drought we may be able to make some progress. Chairman Pittman said in Orange County their plant is the key to them being able to sell their water. They run the water through the aquafer to sell.

Plant Supervisor Salsi informed the board that our lab will be audited by the Regional Water Quality Control Board in August. They are our regulator, and we will now be audited every two years. This is our Chemist's first time being audited, but there are no known issues, so it should go well.

15. Adjournment ❖

There being no further business, the meeting was adjourned at 5:38 p.m. to the regular meeting scheduled on August 25, 2021 at 5:00 p.m.

Respectfully submitted,



GLEN E. STURDEVANT, CLERK

Approved