

# SEWERAGE COMMISSION – OROVILLE REGION



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## BOARD OF DIRECTORS MEETING AGENDA

**Regular Board Meeting**  
**February 24, 2021 – 5:00 p.m.**  
**SC-OR Boardroom**  
**2880 South 5<sup>th</sup> Avenue,**  
**Oroville, CA 95965**

**Board of Directors:**

- Dee Fairbanks, LOAPUD, Chairperson**
- Larry Kuehner, LOAPUD**
- Trevor Hatley, TWSD, Vice-Chairperson**
- Sue Latulippe, TWSD**
- David Pittman, City of Oroville,**
- Chuck Reynolds, City of Oroville**

**SC-OR Staff:**

- Glen Sturdevant, Manager/Superintendent**
- Scott Huber, Attorney**

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*Materials related to an item on this Agenda submitted to the Sewerage Commission Oroville Region after distribution of the agenda packet are available for public inspection in the SC-OR office at 2880 S. 5<sup>th</sup> Ave., Oroville, CA 95965 during our normal business hours of 7:30am to 4:00pm.*

*Posted: February 19, 2021*

**AGENDA**  
**REGULAR MEETING OF**  
**SEWERAGE COMMISSION – OROVILLE REGION**  
**FEBRUARY 24, 2021**

**1. Call to Order ❖**

**2. Roll Call ❖**

**3. Salute to Flag ❖**

**4. Acknowledgement of Visitors ❖**

Individuals will be given the opportunity to address the Board on matters not scheduled on the agenda. No action will be taken on these matters. Comments on items scheduled on the agenda may be made as the Board considers them. Visitors' comments may be limited to five minutes (Government Code Sec. 54954.3).

**5. Board Meeting Minutes ❖**

The Board will review the minutes and consider their approval for the regular meeting of January 27, 2021

**6. Authorization of Warrants ❖**

The Board will review the warrants and take action to approve their payment for the period ending February 24, 2021.

**7. Fiscal Reports ❖**

The Board will review the fiscal reports for January 2021.

**8. Provost and Pritchard Consulting Group's request of a Budget Increase for Funding Applications in the amount of \$25,000 ❖**

Engineer Ken Shuey will explain the need for an increase of the funding application budget in an amount not to exceed \$25,000.

## (CONTINUED)

9. **Adoption of the Contract Between the Sewerage Commission and Cole Huber LLP for Legal Services, and consideration to authorize the Manager to Sign the Contract ❖**

The Board will consider adoption of the contract to provide legal services for SC-OR by Cole Huber LLP, and authorizing Manager Sturdevant to sign the contract. Action Requested.

10. **Resolution 02-21 – Establishing Repayment of Funds Expended from the Capital Outlay Reserve for the Construction of the Solar Array Project ❖**

The Board will consider the adoption of Resolution 02-21, Establishing Repayment of Funds Expended from the Capital Outlay Reserve for the Construction of the Solar Array Project, making the transfer of funds based upon when the PG&E true-up statement is received. This resolution will supersede Resolution 03-04. The Board will hear the report and take appropriate action.

11. **Annual Transfer of Funds in Accordance with Resolution 02-21 ❖**

The Board will hear a report regarding the solar savings carryover and annual funds transfer from the unrestricted account into the capital outlay reserve fund. The Board will hear the report and take appropriate action.

12. **Adoption of Job Descriptions and Policies 2861, 2862 & 2863 Created for New Positions in SC-OR Management Restructure (Policy 2861 – Lead Operator; Policy 2862 – Plant Supervisor; Policy 2863 – Environmental Compliance Supervisor)**

The Board will consider adoption of the job descriptions created for the new positions in the management restructure: Plant Supervisor, Lead Operator, and Environmental Compliance Supervisor. Action requested.

13. **Proposed Pay Scales for New Positions Created in SC-OR Management Restructure ❖**

The Board will review and consider adoption of the proposed pay scales for the newly created positions: Plant Supervisor, Lead Operator, and Environmental Compliance Supervisor. Action requested.

14. **Adoption of the Hourly Wage Schedule as required by CalPERS ❖**

If the board chooses to adopts the pay scales for the newly created positions, then an updated hourly wage schedule must also be adopted to satisfy the CalPERS requirement. Action requested.

## (CONTINUED)

**15. Budget Increase Request from Jacobs Engineering for Task Order #29 (Auxiliary Influent Pump Station) ❖**

The Board consider an increase to Task Order #29 with Jacobs Engineering in an amount not to exceed \$88,000, which will bring the total budget to \$204,000.

**16. Budget Increase Request from Jacobs Engineering for Task Order #34 (Wastewater Treatment Plant Upgrade Final Design) ❖**

The Board consider an increase to Task Order #34 with Jacobs Engineering in an amount not to exceed \$63,000, which will bring the total budget to \$2,395,753.

**17. Attorney's Report (All items may be subject to Board action) ❖**

**18. Manager's Report (All items may be subject to Board action) ❖**

**19. Visitor's Comments ❖**

**20. Commissioner and Staff Comments ❖**

**21. Adjournment ❖**

The Chairman will adjourn the meeting to the next regular Board meeting to be held on March 24, 2021 at 5:00 p.m.